



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

Notice Of The Regular Meeting
September 26, 2022

Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The

Library Services Center
2450 North Meridian Street, Room 226
At 6:30 P.M.

For The Purpose of Considering The Following Agenda Items
Dated This 22nd Day Of September, 2022

The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Library Services Center.

JUDGE JOSE D. SALINAS
President of the Library Board

-- Regular Meeting Agenda --

1. Call to Order
2. Roll Call

3. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

At every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

b. Dear CEO Letters and Responses (at meeting)

c. Correspondence for the Board's general information. (at meeting)

4. Approval of Minutes

a. Special Meeting, August 9, 2022 (enclosed)

b. Regular Meeting, August 22, 2022 (enclosed)

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Hope C. Tribble)

a. Report of the Treasurer – August 2022 (enclosed)

b. Report on Audit of 2021 Annual Comprehensive Financial Report (ACFR) [ACFR Link](#) (at meeting)

- c. **Resolution 50 – 2022** (Approval of Communico LLC’s Communico Core, Attend and Reserve Software License Renewal) (enclosed)
 - d. **Resolution 51 – 2022** (Approval of Second Addendum to Mary Rankin, CPA, Accounting Consulting Services Agreement) (enclosed)
- 6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)**
- 7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Rev. T. D. Robinson)**
- a. **Resolution 52 – 2022** (Approval to Award a Construction Services Contract for the Central Library Atrium Lighting Upgrade Project) (enclosed)
 - b. **Resolution 53 – 2022** (Approval of Fifth Amendment to Indenture of Lease and Lease Agreement for the Glendale Branch) (enclosed)
 - c. **Resolution 54 – 2022** (Approval of License to Utilize Decatur Branch Grounds by Metropolitan School District of Decatur Township) (enclosed)
 - d. **Resolution 55 – 2022** (Approval to Award Quote for Purchase and Installation of Replacement Rooftop Unit for the East 38th Street Branch) (at meeting)
- 8. Library Foundation Update (Dr. TD Robinson, Library Board Representative)**
- 9. Report of the Interim Chief Executive Officer**
- a. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (56 – 2022)**

Enclosed.
 - b. **Interim CEO September 2022 Update** (at meeting)

UNFINISHED BUSINESS

10.

NEW BUSINESS

11. **Election of Board Treasurer** (at meeting)

DISCUSSION AND AGENDA BUILDING

12. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

October 2022 –

INFORMATION

13. **Materials**

a. **Notes of September 13, 2022 Facilities Committee Meeting** (enclosed)

14. **Board Meeting Schedule for 2022 (Notice of Date and Place of Meeting) and Upcoming Events**

a. **Board Meeting Schedule for 2022** will be updated as necessary throughout the year.

b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

15. **Notice of Special Meetings**

16. Notice of Next Regular Meeting

Monday, October 24, 2022, at the Library Services Center, 2450 North Meridian Street,
at 6:30 p.m.

17. Other Business

18. Adjournment



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE SPECIAL MEETING
AUGUST 9, 2022**

The Indianapolis-Marion County Public Library Board met at the Library Services Center, 2450 North Meridian Street on Tuesday, August 9, 2022, at 10:05 a.m., pursuant to notice given in accordance with the rules of the Board.

1. **Call To Order**

President Salinas presided as Chairman. Secretary Biederman was present.

2. **Roll Call**

Members present: Mr. Biederman, Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Judge Salinas and Ms. Tribble.

Members absent: Dr. Robinson.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. **Finance Committee**

a. **President Salinas will Convene a Public Hearing:**

Judge Salinas announced that this Public Hearing was being held to consider the Library's 2023 Budget.

- 1) **To consider the 2023 Library Budget as advertised on July 29 and August 5, 2022 in *The Indianapolis Star* and posted on the Library's website at www.indypl.org.**

a) 2023 Budget Materials and Presentation

Carolyn Adams, the Library's Interim CFO, reviewed the 2023 Budget information presented to the Board. She noted the actual Budget will be voted on by the Board at the August 22, 2022 Board Meeting.

At this time, she reviewed the Budget calendar. The Library will be invited to the Municipal Corporations Committee. The Library CEO and CFO will present our Budget to them at that time. And then, on October 3, 2022, it goes on to be introduced at the City-County Council meeting. On November 1, 2022 the Council is scheduled to adopt the Budget. These dates have been taken from the Council's calendars.

She then reviewed the various stats for the Library for 2021. With cardholders, 30% of our population are cardholders and 51% of our cardholders are active borrowers. It

lists our circulation. We had 24 branch locations in 2021 with 1,500,000 walk-ins for assistance during COVID. Those numbers may be down from prior years. And we had

6.9 million website visits. We've signed up 44,000 students in Indianapolis for library cards. The Library received \$2.7 million from our Indianapolis Public Library Foundation.

Ms. Adams then went on to review the 2023 Budget. She noted that our various library funds are required to be advertised and voted on by the Board, our Operating, our Debt Service, our Rainy Day, and our Library Improvement Reserve Funds are required to be voted on and approved.

The Operating Fund is increasing this year. We had some cash reserves during the pandemic. We are able to set aside some funds for some salary market adjustments that we implemented. We also did zero based budgeting this year to try to align all of our funds with what they'll actually be. That is the big increase from 2022 to 2023, mostly.

With regard to our Debt Service, those amounts are the required debt payments that we have to make to those that hold our bonds that we issue. For Rainy Day, we're projecting \$1 million dollars in that fund for incidental construction expenditures that may occur before a bond issue has happened. And, we also have our Library Improvement Reserve Fund. We're planning to spend \$250,000 out of that. Our accounting software, Munis, is requiring an upgrade. This was budgeted in 2022, but it was delayed a year.

Also listed are the adopted tax levy and the adopted tax rate. With our bond funds, we have always tried to keep that at .0318 per \$100. That's been our ongoing commitment to keep it at that or below.

The tax rate history gives you a history of our tax rate on property taxes per \$100. The debt service is historically at .0318 or thereabouts. The rate looks like it will be going down for 2023. We recently received new information and new estimates from the Department of Local Government Finance that, while our assessed values are going up in the county, this is also affecting the circuit breaker cap, which limits how much property taxes homeowners pay, that are capped. We're going to receive less in our Operating Fund than we projected a month ago. That is why on the operating line shows the tax rate in 2022 was .1015. It is dropping to .0905 which will be the estimated tax rate for 2023 for the Library.

Ms. Payne asked about the negative impact of the circuit breaker.

Ms. Adams shared that the Department of Local Government and Finance provides estimates of the assessed value increases and the circuit breaker effect. Recently, they had a projection that increased. It increased the circuit breaker effect by \$3.4 million, which is not a good increase for the Library. That increase reduces the actual amount of property tax revenue the Library will receive by \$3.4 million. And the effect of that is to reduce our property tax rate to .0905 for \$100 of value.

There are several goals the Library is working on including developing a culture of racial equity, strengthen organizational framework, and increase our collaboration with schools. We have incorporated some IPS school systems into our Shared System recently. Should adapt library services and leverage technology to improve service to

patrons, retain and attract diverse, highly competent and knowledgeable staff, and continue to provide welcoming, clean, safe, and accessible branch locations.

Given these goals, we do have some revenue challenges regarding our net property tax receipts that are decreasing by \$2.4 million from 2022. For the first time in recent history, our property tax revenues are estimated to go down from the prior year. The impact of the circuit breaker continues to grow, estimated at 27% of the levy in 2023. It was not this high in previous years. There is also no growth in the levy freeze amount in our inter-governmental revenue and there's a lack of comparable share of LIT certified shares when compared to other Indiana libraries. The Indianapolis Public Library does not get as big a piece of the pie from LIT as libraries in other counties. The expenditure challenges are increasing in personnel costs. When there's turnover and we try to get new people in, the rates to hire these people in is much higher than what our current minimum pay rates allow.

We're also trying to meet the demand of E-resources as they're requested by our patrons. There's a lack of flexibility due to the high fixed costs from our facilities. And there's an increasing ongoing cost of technology and the trend towards software as a service, which means you pay for software every year as a license instead of actually purchased software and not have to pay for it then for several years.

Charges for services like faxing charges and printing charges for patrons are holding flat right now. We don't know if that's actually going to increase. Our other revenue includes some specific donations for the InfoZone, the branch in the Children's Museum. And, we often rent space at Central Library and we have some revenue from that.

Under Expenses, we have four main categories: Personal Services, Supplies, Other Services, and Charges and Capital Outlay. The increase under Personal Services includes money we have set aside for salary adjustments, and this also includes benefit increases in medical, for example. And the other line items are remaining the same or have actually decreased somewhat as we move to zero based budgeting.

It is noted that our revenue is less than our expenses, but we do have a cash reserve at the moment that we were planning to use to help fund the Budget. She mentioned the breakdown of our Operating Fund revenues, showing that we get 79% of our revenues from property taxes, which is unlike other municipal corporations.

Ms. Adams then reviewed the Debt Service and the specific bonds that we have outstanding and the required payments that are to be made in 2023. She shared that on April 6, 2022 we had our groundbreaking at the Fort Ben location, and it's estimated that building will be completed in early January 2023. We also had our Glendale Branch groundbreaking on April 21, 2022. It is anticipated that Glendale will be opening in early 2023 also. As a reminder, Glendale will be moving from a leased location into a location that we own. That will help save us some money.

The Rainy Day Fund and the Library Improvement Fund were reviewed next. She commented that we need to watch carefully our fund balance going forward.

Ms. Payne requested more information on intergovernmental funding,

Ms. Adams replied that that the funds include excise taxes that the county collects such as Local Option Income Tax, LIT, certified shares, commercial vehicle excise

tax, financial institutions tax, etc. These are taxes that flow through to us from the county. And obviously, we get an estimate of what those are anticipated to be each year for our Budget purposes. She mentioned that this information is contained on Page 12 of the Budget Book for everyone to review.

At this time, Nichelle Hayes, Interim CEO, thanked Ms. Adams and the rest of the Accounting staff for gathering this information and presenting it to us in a way that we could unpack it. She also commented that when we learned about the change in the circuit breaker, Ms. Adams began moving to make changes to our projections and to communicate that to us as an organization. We are trying fervently to speak with our elected officials to let them understand where we are financially. We're trying to be very good stewards of our funds, being very careful on how we're spending. However, there are some things that we don't have control over.

In addition to that, when hiring new staff who want additional funds because of the increases in our economy we have to look at things very, very carefully and have to advocate fully for our organization to be funded. We have world class staff and we want to support them as such. She is confident that we'll be able to meet this challenge, but it is a challenge.

Then there was a lengthy discussion about the Library's cash reserves and how the Library relies on that.

Ms. Hayes advised that her concern is that it's not a sustainable model. We need to have more money coming in. As it stands right now, the Library receives 1% of our Budget and that compares to other counties such as, St. Joseph County, which is South Bend, who gets 10%. Carmel Clay Public Library gets 30%. Those are large discrepancies. If we could even make incremental additions to that, that would put us in a much stronger position.

Mr. Bigsbee asked about the ongoing discussion surrounding this situation.

Ms. Hayes advised that the Library has spoken with several City-County Councillors, as well as the Mayor and we've explained to them about our Budget issue. Another component of that is that we have to continue to say it over and over and over again, is that we have a compression issue with our staffing salary models. What that means is that fully, most of our staff are in the bottom third of the pay ban. Not only do we need to bring people up in what they're making, we need to bring them over, because those are some of the things that we're dealing with. And we're going to have to continue to say this and also communicate the urgency. This is just a matter of urgency because we have to take care of our staff.

Judge Salinas thanked both Ms Hayes and Ms. Adams for today's presentation.

2) **Invite Public Comment from the Audience**

President Salinas invited public comment at this time.

There were no comments.

President Salinas Will Consider a Motion to Close the Public Hearing

Dr. Murtadha made a motion to close the Public Hearing. Ms. Payne seconded the motion.

Motion carried on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye

The Public Hearing was closed at this time and the Special Meeting was reconvened.

4. **Other Business**

None.

5. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Special Meeting adjourned at 11:00 a.m.

Raymond Biederman, Secretary to the Board

CERTIFICATION

I, Raymond Biederman, Secretary to the Board, of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Raymond Biederman, Secretary to the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
AUGUST 22, 2022**

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Monday, August 22, 2022 at 6:35 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Salinas called the meeting to order. Ms. Payne acted as Secretary.

2. Roll Call

Members present in person: Mr. Bigsbee, Dr. Murtadha, Ms. Payne, Judge Salinas and Ms. Tribble.

Members absent: Mr. Biederman and Dr. Robinson.

a. Public Comment

The Public was invited to the Board Meeting.

Mr. Bigsbee shared that at every Library Board meeting we open with a time for public comment. We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several of you representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered. Please note also that this public comment time is not the appropriate forum for commenting on matters related to alleged employee misconduct. Any such matters should be brought promptly to the attention of the Library's Interim CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. **A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. EACH SPEAKER SHOULD GIVE THEIR NAME AND THEIR ADDRESS.**

There were no petitions to come before the Board.

b. Dear CEO Letters and Responses were distributed for the Board's information.

- c. **Correspondence** for the Board's general information was distributed.

4. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. **Regular Meeting, July 25, 2022**

The minutes from the Regular Meeting held July 25, 2022 had been distributed to the Board.

The minutes were approved on the motion of Ms. Payne, seconded by Dr. Murtadha, and the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

COMMITTEE REPORTS

5. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Hope C. Tribble)

a. **Report of the Treasurer – July 2022**

At this time, Carolyn Adams, Interim CFO, introduced the Library's new CFO, Lolita Campbell.

On behalf of the Board, Judge Salinas welcomed Ms. Campbell to the team. He thanked her for agreeing to be with us.

Ms. Campbell then began her review of the Report of the Treasurer that had been distributed to the Board.

She pointed out that with the regard to the month ending July 31, 2022, we have received 55% of our expected revenues. With regard to expenditures, we are at 46% of our Budget. This makes us in a favorable position. It's good to be under Budget for our expenditures.

She then pointed out the Income Statement for the Board's review.

Judge Salinas asked if there was anything out of the ordinary or if there was anything Ms. Campbell wanted to highlight.

Ms. Campbell advised that the Library had received a refund from Citizens Energy. That increased our revenue for the month of July. And, as far as our expenses go, there's nothing she could really highlight from there. We were under Budget, which is favorable for us.

Ms. Adams then noted that the Library's audit with the State of Indiana is going to wrap up next week. She doesn't foresee any issues.

Ms. Payne made the motion, which was seconded by Ms. Tribble, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

b. **Resolution 44 – 2022** (Resolution for Appropriation and Tax Rates – 2023 Budget)

Ms. Campbell noted that this resolution is for the appropriation and tax rates for the 2023 Budget.

Ms. Adams advised that all the 2023 Budget details were reviewed at the recent August 9, 2022 Special Board Meeting. This document shows the tax rates that were advertised and it is necessary for this resolution to be approved by the Board. Ms. Adams confirmed that the Library is on solid ground taking everything into account.

Dr. Murtadha asked about the \$1 million going to the Rainy Day Fund.

Ms. Adams noted that the Fund was adopted in case there were construction monies needed. We would need that money ahead of time so we built some budget in there so that we can expend those funds in case we don't get them paid back within the calendar year. So, we may or may not spend the \$1 million.

Judge Salinas pointed out that the document in the packet says Resolution 47. It should be Resolution 44. It is correct on the Agenda, It's just not on the documentation that we have before us. It says 47, it should be Resolution 44. He wanted to make it clear for the Board that we are voting on Resolution 44.

After full discussion and careful consideration of Resolution 44 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Dr. Murtadha, to approve Resolution 44 – 2022, the Resolution for Appropriation and Tax Rates – 2023 Budget.

Resolution 44 – 2022 was approved on the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 45 – 2022** (Resolution to Set Maximum Tax Rate for the Debt Service Fund for 2023 Budget Year)

Ms. Campbell discussed Resolution 45 – 2022. She advised that this resolution is to set maximum tax rates for the Debt Service Fund for the 2023 Budget Year.

Ms. Adams shared that this is something that years ago we agreed with the City-County Council that we would not have our rates over .0318. This is just to formally approve that agreement.

After full discussion and careful consideration of Resolution 45 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Ms. Tribble, to approve Resolution 45 – 2022, the Resolution to Set Maximum Tax Rate for the Debt Service Fund for 2023 Budget Year.

Resolution 45 – 2022 was approved on the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 46 – 2022** (Final Bond Resolution – Series 2022 Bonds)

Resolution 46 – 2022, the Final Bond Resolution – Series 2022 Bonds, was discussed by Ms. Adams.

She advised that this was approved by the City-County Council last year in September. These are the bonds we are selling and it needs Board approval. This item did come out of the recent meeting.

Robert Scott, the Board’s attorney, noted that a slight modification to the resolution was made to add reference to the Treasurer having authority throughout the resolution to take certain steps to get this to closing.

After full discussion and careful consideration of Resolution 46 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Ms. Tribble, to approve Resolution 46 – 2022, the Final Bond Resolution – Series 2022 Bonds.

Resolution 46 – 2022 was approved on the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 47 – 2022** (Approval of EBSCO’s Annual Print Subscription Renewal Quote)

Ms. Adams discussed Resolution 47 – 2022. She advised that this resolution is for the approval of the EBSCO annual print subscription renewal. This is something that is done annually. This is for the magazines for all the branches and the cost is over \$50,000 so it’s requiring board approval.

Dr. Murtadha noted that she wanted to keep an eye on what's happening since so many of the journals and publications are going to online. What differences happen and alerting the Board would always be helpful.

Ms. Campbell advised that she would keep the Board updated about this item.

Nichelle Hayes, Interim CEO, noted that Deb Lambert, who is in charge of our Collection Management Services Area (“CMSA”), keeps a really tight reign on that and makes those adjustments and what we're having here is not even going to digital but actual print publications are just dissolving across the board. A lot of them are doing that so as those change and morph, we make adjustments to our subscriptions. So, that's something that CMSA is looking at on a continual basis.

After full discussion and careful consideration of Resolution 47 – 2022, the resolution was adopted on the motion of Ms. Payne and seconded by Dr. Murtadha, to approve Resolution 47 – 2022, the Approval of EBSCO’s Annual Print Subscription Renewal.

Resolution 47 – 2022 was approved on the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

6. Diversity, Policy and Human Resources Committee (Hope C. Tribble, Chair; Curtis W. Bigsbee, Patricia A. Payne)

Ms. Tribble provided an update on the CEO search process. No new information from the last time except that we are in the process of executing the extension of the posting of the position. We had circulated the revised posting with the changes that were discussed and were presented at last month's meeting. The position should be posted this week. We'll close the position again on the 18th of September. That is the new timeline. The Diversity, Policy and Human Resources Committee and the Search Committee will review the final applicant pool and select semi-finalists for interviews early in October and then semi-finalists will be interviewed and then finalists interview the week of November 28th. So, we hope and plan and anticipate that the new CEO will in place somewhere near the first quarter of 2023.

7. Facilities Committee (Curtis W. Bigsbee, Chair; Dr. Khaula Murtadha, Dr. TD Robinson)

a. Update – Garfield Park Branch and Other Projects Associated with the Upcoming 2023 Bond

Adam Parsons, Facilities Director, shared that he has a call into Indy Parks about a land swap or plan for purchase that will drive the decision to see what land is

available and what direction to actually take about the building. Right at the moment, we're still planning on that being in the next round of bonds.

b. **Resolution 48 – 2022** (Approval to Amend the Services Contract for Housekeeping and Janitorial Services)

Mr. Parsons shared that our previous contract had been with Titan Associates doing business as Sunshine Maintenance Services. We had contracted with them in 2014 and we had an amendment with them to extend the contract for one year in 2017. There was an attempt to extend this in 2018. It never materialized and then we went back into negotiations in 2020. COVID 19 then threw a wrench in everything and the contract has been outstanding for a while.

He noted that he's in the process of preparing an RFP for a new housekeeping and janitorial services contract to start in January of next year but we wanted to formalize this contract for the last four months of this year. This is a formalization for four more months with our current janitorial company.

Mr. Bigsbee mentioned that there had been some concern in the past about the salaries for the janitorial staff. He realizes that the Library doesn't have much control over that but that was a topic of discussion at some of our previous meetings. It is hoped that this would be addressed when the RFP goes out again for the business and for other vendors.

Mr. Parsons advised that the solution that we're looking at is that there is a federal government website for foreign labor to compare for bringing in non-U.S. citizens compared to U.S. citizens of average labor by location. It's broken down even more granular than just state information. He has requested information on the average salary of all employees that meet the criteria of housekeeping/janitorial. We hope to get some numbers back and then we score according to a matrix that he came up with. That's one of the topics that we're talking about what comes about with the confidentiality since this is public record for public municipal corporations, confidentiality can't be 100% guaranteed. It's his hope that we can come to some form of resolution for the next contract.

Dr. Murtadha expressed her appreciation that this issue was being discussed because it will be interesting to see what that contract looks like and the approach those entities have to paying their staff members.

Judge Salinas agreed that when we're going to focus on staff, we need to make sure that those who work in the Library have the same benefits.

Ms. Hayes suggested that Library staff member, Gwen Simmons, vet anything we're doing.

Mr. Parsons advised that Ms. Simmons is on the evaluation team. He said that he is speaking with the attorney for the legal side of things and then he will provide the

information to the six-member evaluation team. Dana Imel, our Security and Safety Officer, will be an advisor for the team. He will act as the facilitator.

Mr. Bigsbee did point out that the current company does a good job. He has been to Central and some of the branches and they look nice but you want to be fair to employees that are working for the company as well.

Dr. Murtadha stated that was the reason she had asked when looking at terms of equity because there were significant differences across the wage rates for different companies and in particular how folks who were immigrants to this country were not getting the kind of equity of opportunity that some companies were. How does it play out in equity and salary? How does it play out in terms of contracts that we work with? So, using the guidelines mentioned by Mr. Parsons gives us a tool to use.

After full discussion and careful consideration of Resolution 48 – 2022, the resolution was adopted on the motion of Mr. Bigsbee and seconded by Ms. Payne, to approve Resolution 48 – 2022 for the Approval to Amend the Services Contract for Housekeeping and Janitorial Services.

Resolution 42 – 2022 was approved on the following roll call vote:

Mr. Bigsbee – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	Ms. Tribble – Aye
Ms. Payne – Aye	

The resolution is appended to, and made a part of, these minutes.

It was noted that Dr. Robinson joined the meeting virtually at this time.

8. Library Foundation Update

Dr. Robinson reviewed the information contained in the August 2022 Update.

News

We are proud to support the Library's Summer Reading Programs for children and adults. Many thanks to all staff who made them possible. The Summer Reading Program for youth, Camp Read S'more, motivated nearly 20,500 children to read for 14.9 million minutes. We'd call that a huge success!

Donors

The Foundation thanks 86 donors who made gifts last month. The following are our top corporate and Foundation donors:

Arthur Jordan Foundation
Eli Lilly and Company Foundation, Inc.

Program Support

This month, the Library Foundation is proud to provide more than \$150,000 to the Library. Examples of major initiatives supported include the World Language Computer Classes, Early Childhood Educators’ Workshops, Pathways to Literacy and the McFadden Lecture.

9. Report of the Interim Chief Executive Officer

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (49 – 2022)

At this time, Ms. Hayes recommended that the Board approve Resolution 49 - 2022 Regarding Finances, Personnel and Travel. This is a procedural action. It approves new hires, compensation changes, resignations, travel and financial-related claims and warrants.

Ms. Payne made the motion, which was seconded by Mr. Bigsbee, to approve Resolution 49 – 2022, the Resolution Regarding Finances, Personnel and Travel, as amended.

Resolution 49 – 2022 was approved on the following roll call vote:

Mr. Bigsbee – Aye	Dr. Robinson – Aye
Dr. Murtadha – Aye	Judge Salinas – Aye
Ms. Payne – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

b. Interim CEO August 2022 Update

Ms. Hayes shared the following letter with the Board:

August 22, 2022

Good Evening,

The Staff of the Indianapolis Public Library continues to focus on **“our vision to be a center of knowledge, community life, and innovation for everyone in Indianapolis”**.

Safety

During the past month we have worked on addressing safety in our locations with Active Shooter Training taking place at Central and scheduling the same training at our branches. The Emergency Operations Plan is being updated to include a response to an active shooter scenario. We hope this will never happen at any of our locations, however we must be prepared based on current events in our nation and community.

System Wide Communication

We continue to meet with staff at branch locations as well as hold townhalls via video to communicate current priorities to as many staff as possible and answer their questions.

Accounting

Currently in budget season, the Accounting Department has worked diligently to create a budget that will support us for the next year and prepare for our presentation to the City County Council.

We are excited to have our new CFO on board, Lolita Campbell. Ms. Campbell brings a wealth of knowledge and the addition to the team is quite beneficial.

Here is the press release featuring Ms. Campbell's appointment.

Thank you to Carolyn Adams, former Interim CEO, for her hard work and dedication over the last 9 months. Her work has been critical to our stability as an organization. Ms. Adams has returned to her previous position as Controller and will aid us in onboarding Ms. Campbell.

Training

The Executive Committee (EC) participated in a retreat on August 10, 2022 with Gwen Crider, (consultant) facilitating. In addition, I recently completed the Indiana State Library New Directors Training (9 LEU Library Education Units). The State Library New Directors Training gave a comprehensive overview of the responsibilities of Indiana Directors based on policies from the Indiana State Library as well as providing resources for the library system as a whole.

August 31st is the deadline for staff to complete all training competencies. The "Dismantling Institutional Racism" and "How to Respond to Prejudicial Comments From Customers" trainings were both particularly informative.

Staff Transitions

Farewell to Michelle Burke (22 Years) and Sheila Roeder (19 Years), both long term staff members with IndyPL. Their presence will be missed. We are wishing them an amazing next chapter.

Patron Outreach

Recently I answered a reference question for a patron who is unable to access the internet. "I am truly grateful for the material you sent me. It opens a door that I suspected was out there but never knew where to find." This is an example of the work that IndyPL staff do every day. The impact is seen and felt in our community.

Sincerely,
 Nichelle M. Hayes MPA, MLS
 Interim CEO Indianapolis Public Library

c. **Presentation for the Digital Roadmap**

Marianne McKenzie, Supervisor, Digital Inclusion, gave a PowerPoint presentation entitled "Digital Inclusion – August 2022 Update."

She discussed that the digital divide is the issue. Digital equity is the goal. Digital inclusion is the work. She then reviewed and discussion the six themes of the Digital Inclusion Roadmap as follows:

- Theme 1: Help Bridge the Digital Divide
- Theme 2: Inspire Lifelong Learning of Digital Literacy and STEAM
- Theme 3: Improve Tech Accessibility
- Theme 4: Develop Staff Tech Skills
- Theme 5: Support Digital Equity Through Partnerships and Advocacy
- Theme 6: Ignite Curiosity with Programs and Strategic Initiatives Focused on Technology and the Digital World

A discussion was held about the availability of hotspots. Patrons can check those out for two days. The Library also has Chromebooks but they're not so readily available.

Ms. Payne asked about the possibility of partnering with the Indianapolis Public Schools.

Ms. McKenzie advised that hasn't happened yet but we're working on it.

UNFINISHED BUSINESS

10. None.

NEW BUSINESS

11. None.

AGENDA BUILDING

12. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

September 2022 - Dr. Murtadha shared that she wants to make certain that we follow up on some work that got started when we hired a social worker, and what does it mean for us to really think about human engagement and partnership services? Right now, we don't have a functional unit. We just have a singular person that tries to go around to all of the different sites, and different branches, and do the work of forming partnerships, and meeting the unmet needs that get to the heart of a lot of our relationships with the larger public. The Library has functional units within it. To meet those needs, we need individuals who can

really work with the social worker, but also do professional development and be a functional unit that deals with human engagement and partnership services.

Judge Salinas commented that we should look into expanding that program. He believes it is innovative. It made national news, but it was focused on a specific issue at Central, and the social worker is going to other branches to figure out if there's a need there. To the degree we can find out how big the need is within our library system he thinks we need that information so we can look at a course of expansion, if that's the logical way to go because it was developed for a specific need at Central, because of all the work that was happening there. But he's sure that need is also being duplicated at our other branches.

INFORMATION

13. Materials

- a. **Notes of July 19, 2022 Finance Committee Meeting**
- b. **Notes of August 9, 2022 Finance Committee Meeting**
- c. **Notes of August 9, 2022 Diversity, Policy and Human Resources Committee Meeting**

14. Board Meeting Schedule for 2022 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2022 Schedule** will be updated throughout the year as necessary.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

15. Notice of Special Meetings

None.

16. Notice of Next Regular Meeting

Monday, September 26, 2022, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

17. Other Business

None.

18. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 7:45 p.m.

Patricia Payne, Acting Secretary to the Board



Indianapolis-Marion County Public Library
Report of the Treasurer for August 2022
Prepared by Accounting for the September 26, 2022 Board Meeting

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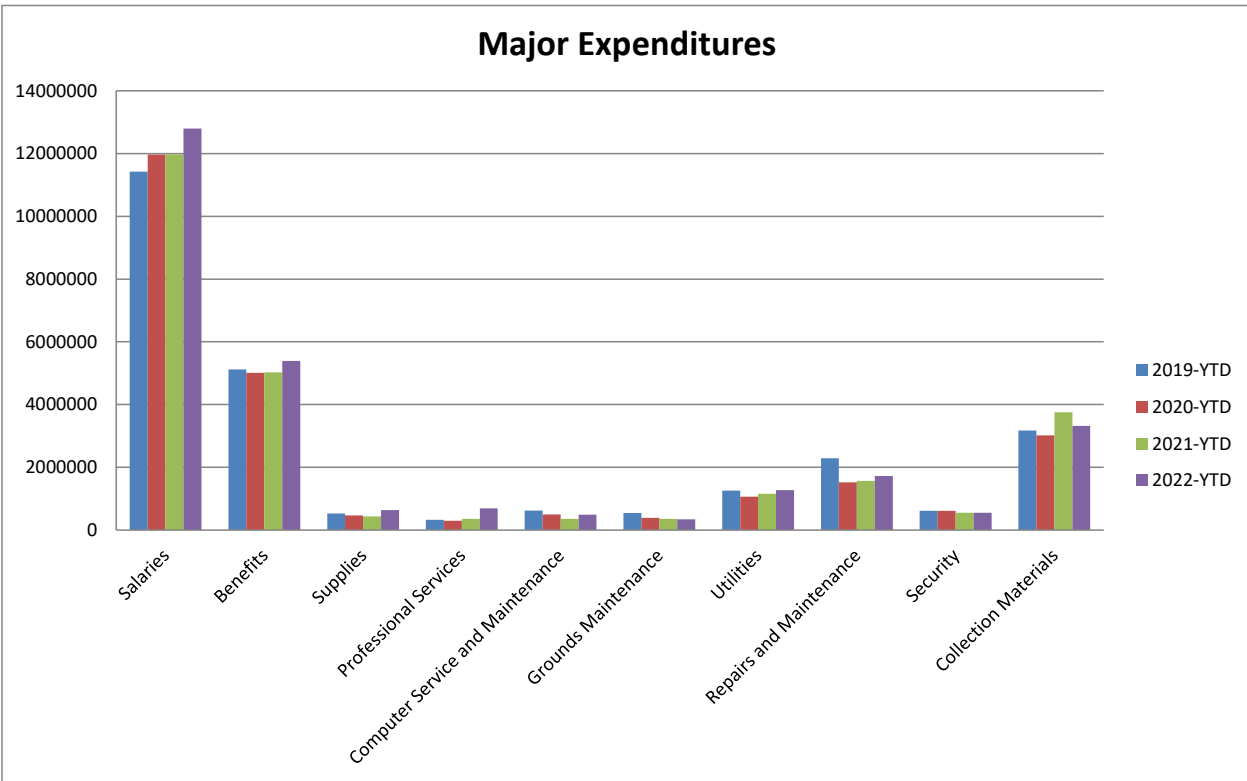
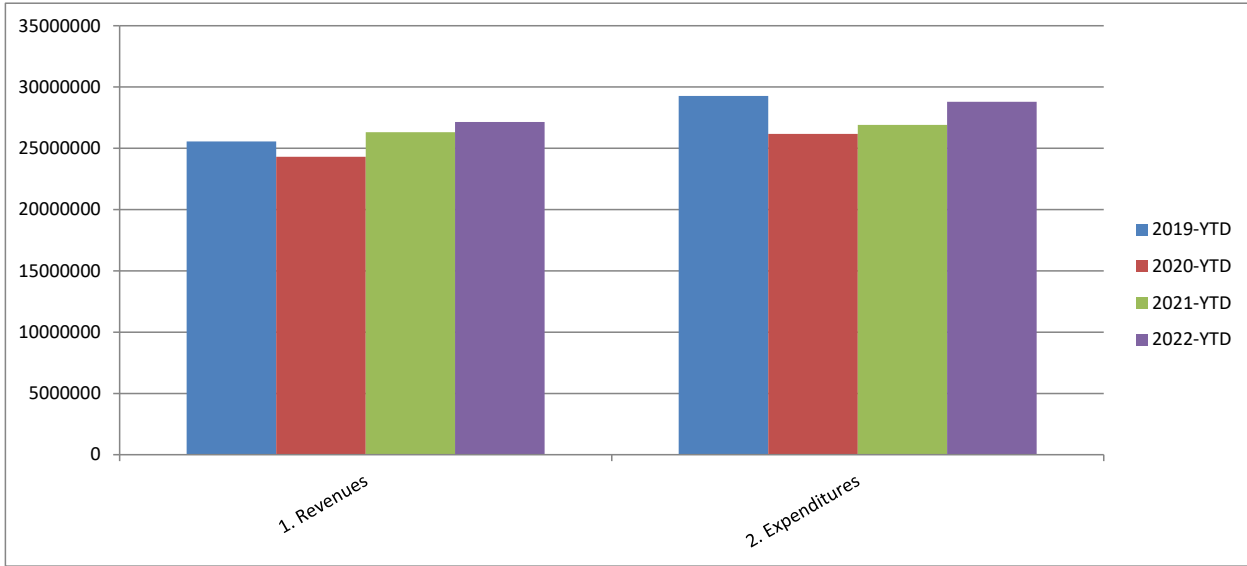
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Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended August 31, 2022

Revenue		Annual			% Budget Received
		2022 Revised Budget	Actual MTD 8/31/2022	Actual YTD 8/31/2022	
Property Taxes	31	38,379,667	-	20,994,446	55%
Intergovernmental	33	8,217,875	378,632	4,998,962	61%
Fines & Fees	35	131,001	10,905	83,379	64%
Charges for Services	34	582,908	74,367	364,777	63%
Miscellaneous	36	704,520	131,069	701,656	100%
Total		48,015,971	594,973	27,143,220	57%

Expenditures		Annual			% Budget Spent
		2022 Revised Budget	Actual MTD 8/31/2022	Actual YTD 8/31/2022	
Personal Services & Benefits	41	31,547,993	2,105,096	18,192,420	58%
Supplies	42	1,356,086	189,602	639,383	47%
Other Services and Charges	43	17,698,877	1,263,186	8,348,038	47%
Capital Outlay	44	3,289,833	381,693	1,617,182	49%
Total		53,892,790	3,939,577	28,797,022	53%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended August 31, 2022**



Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended August 31, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	47,890,298	47,890,298	-	20,994,446	-	26,895,852
311300 PROPERTY TAX CAPS	(8,530,254)	(9,510,631)	-	-	-	(9,510,631)
TAXES Total	39,360,044	38,379,667	-	20,994,446	-	17,385,221
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	240,000	240,000	15,880	126,267	-	113,733
335100 FINANCIAL INSTITUTION TAX REV	319,007	319,007	-	287,124	-	31,883
335200 LICENSE EXCISE TAX REVENUE	2,989,778	2,989,778	-	1,492,104	-	1,497,674
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	2,569,723	-	1,284,861
335500 COUNTY OPTION INCOME TAX	498,398	498,398	41,536	366,090	-	132,308
335700 COMMERCIAL VEHICLE TAX REVENUE	294,870	294,870	-	148,891	-	145,979
339000 IN LIEU OF PROP. TAX	21,238	21,238	-	8,762	-	12,476
INTERGOVERNMENTAL Total	8,217,875	8,217,875	378,632	4,998,962	-	3,218,913
CHARGES FOR SERVICES						
347601 PUBLIC PRINTING REVENUE	280,000	280,000	28,375	202,440	-	77,560
347602 FAX TRANSMISSION REVENUE	74,468	74,468	9,171	65,873	-	8,595
347603 PROCTORING EXAMS	4,130	4,130	63	522	-	3,608
347604 PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	-	-	55,000
347605 USAGE FEE REVENUE	2,500	2,500	4,364	16,179	-	(13,679)
347606 SET-UP & SERVICE - TAXABLE	21,295	21,295	4,275	14,280	-	7,015
347607 SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	3,525	17,521	-	(354)
347608 SECURITY SERVICES REVENUE	33,183	33,183	2,670	11,040	-	22,143
347609 EVENT SECURITY	-	-	1,680	5,631	-	(5,631)
347620 CAFE REVENUE	16,325	16,325	-	1,710	-	14,615
347621 CATERING REVENUE	78,840	78,840	20,244	29,581	-	49,259
CHARGES FOR SERVICES Total	582,908	582,908	74,367	364,777	-	218,131
FINES						
351200 FINES	115,622	115,622	9,818	76,134	-	39,488
351201 OTHER CARD REVENUE	1,385	1,385	260	1,690	-	(305)
351202 HEADSET REVENUE	6,795	6,795	349	2,151	-	4,644
351203 USB REVENUE	5,332	5,332	318	2,405	-	2,927
351204 LIBRARY TOTES	1,867	1,867	161	999	-	868
FINES Total	131,001	131,001	10,905	83,379	-	47,622
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	5,434	5,434	(222)	2,007	-	3,427
360001 REVENUE ADJUSTMENT	-	-	(1)	1	-	(1)
361000 INTEREST INCOME	69,610	69,610	32,891	86,145	-	(16,535)
362000 FACILITY RTL REV - TAXABLE	152,884	152,884	10,049	77,272	-	75,612
362001 FACILITY RENTAL REV - NONTAX	43,499	43,499	4,398	13,638	-	29,862
362002 EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	2,850	10,960	-	10,545
362003 EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	150	900	-	1,901
367004 OTHER GRANTS	225,000	225,000	-	225,000	-	-
MISCELLANEOUS Total	520,733	520,733	50,115	415,922	-	104,811
OTHER FINANCING SRCS						
392100 SALE OF SURPLUS PROPERTY	3,787	3,787	12,111	12,111	-	(8,324)

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
396000 REFUNDS	5,000	5,000	64,643	240,996	-	(235,996)
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	4,200	32,452	-	142,548
399001 INSURANCE REIMBURSEMENTS	-	-	-	175	-	(175)
OTHER FINANCING SRCS Total	183,787	183,787	80,954	285,734	-	(101,947)

REVENUE Total	48,996,348	48,015,971	594,973	27,143,220	-	20,872,751
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EXPENSE

PERSONAL SERVICES

411000 SALARIES APPOINTED STAFF	19,496,401	19,907,619	1,397,743	12,044,593	-	7,863,027
412000 SALARIES HOURLY STAFF	1,789,546	1,599,046	94,619	753,867	-	845,179
413000 WELLNESS	46,125	46,125	1,502	28,094	1,583	16,448
413001 LONG TERM DISABILITY INSURANCE	46,081	46,081	3,760	28,486	-	17,595
413002 EMPLOYEE ASSISTANCE PROGRAM	24,569	26,169	1,600	14,400	6,400	5,369
413003 TUITION ASSISTANCE	30,750	30,750	1,434	10,702	-	20,048
413004 SALARY ADJUSTMENT	203,287	203,287	-	-	-	203,287
413100 FICA AND MEDICARE	1,643,926	1,675,145	108,902	935,530	-	739,615
413300 PERF/INPRS	2,797,356	2,845,876	198,003	1,677,934	-	1,167,942
413400 UNEMPLOYMENT COMPENSATION	20,500	22,804	-	-	2,304	20,500
413500 MEDICAL & DENTAL INSURANCE	5,068,936	5,104,368	294,859	2,679,910	12,500	2,411,959
413600 GROUP LIFE INSURANCE	40,723	40,723	2,674	18,905	-	21,818
PERSONAL SERVICES Total	31,208,200	31,547,993	2,105,096	18,192,420	22,787	13,332,787

SUPPLIES

421500 OFFICE SUPPLIES - FAC/PURCH	537,048	557,586	119,598	255,227	104,761	197,598
421600 LIBRARY SUPPLIES	100,000	137,544	40,604	102,777	8,427	26,341
421700 DEPARTMENT OFFICE SUPPLIES	337,120	367,476	15,599	198,349	34,831	137,343
422210 GASOLINE	44,880	45,602	1,713	14,816	10,023	17,717
422250 UNIFORMS	16,320	18,249	204	3,204	1,351	13,693
422310 CLEANING & SANITATION	169,950	176,270	11,884	65,010	11,746	99,514
429001 NON CAPITAL FURNITURE & EQUIP	53,360	53,360	-	-	34,446	18,914
SUPPLIES Total	1,258,678	1,356,086	189,602	639,383	205,584	511,120

OTHER SERVICES AND CHARGES

431100 LEGAL SERVICES	219,000	341,500	19,330	194,044	31,203	116,254
431500 CONSULTING SERVICES	327,900	776,325	37,936	494,913	158,808	122,603
432100 FREIGHT & EXPRESS	12,070	12,070	385	8,382	1,979	1,709
432200 POSTAGE	65,265	65,265	-	2,638	-	62,627
432300 TRAVEL	34,380	34,380	352	2,618	-	31,762
432400 DATA COMMUNICATIONS	280,400	291,777	23,443	176,861	-	114,916
432401 CELLULAR PHONE	11,602	11,602	680	6,199	-	5,403
432500 CONFERENCES	94,000	69,000	9,911	39,389	3,050	26,561
432501 IN HOUSE CONFERENCE	124,560	142,219	1,653	104,230	26,636	11,353
433100 OUTSIDE PRINTING	103,000	74,483	5,277	39,462	7,545	27,476
433200 PUBLICATION OF LEGAL NOTICES	1,810	1,810	-	936	-	874
434100 WORKER'S COMPENSATION	176,927	86,927	-	40,258	-	46,669
434200 PACKAGE	275,575	236,075	-	79,683	-	156,392
434201 EXCESS LIABILITY	11,802	11,802	-	10,010	-	1,792
434202 AUTOMOBILE	22,342	22,342	-	10,748	-	11,594
434500 OFFICIAL BONDS	1,140	1,140	-	975	-	165
434501 PUBLIC OFFICIALS & EE LIAB	18,243	18,243	-	-	-	18,243
434502 BROKERAGE FEE	20,500	30,500	-	20,000	10,000	500
435100 ELECTRICITY	1,300,000	1,217,228	87,184	625,835	466,207	125,187
435200 NATURAL GAS	190,000	201,640	2,036	79,151	42,487	80,002
435300 HEAT/STEAM	408,194	431,974	13,042	170,086	203,694	58,194
435400 WATER	87,574	90,200	5,700	33,620	49,245	7,335
435401 COOLING/CHILLED WATER	564,737	586,064	64,643	299,827	251,499	34,737

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
435500 STORMWATER	28,512	28,512	113	12,230	12,005	4,277
435900 SEWAGE	100,725	102,747	7,801	36,148	62,276	4,323
436100 REP & MAINT-STRUCTURE	748,606	926,990	99,799	578,524	202,700	145,765
436101 ELECTRICAL	487,437	509,422	9,202	199,885	129,110	180,427
436102 PLUMBING	102,000	104,263	4,724	45,093	32,859	26,310
436103 PEST SERVICES	35,700	40,760	1,487	12,390	16,735	11,635
436104 ELEVATOR SERVICES	165,000	194,720	14,300	100,824	90,842	3,054
436110 CLEANING SERVICES	1,370,000	1,451,974	146,792	583,766	436,866	431,342
436200 REP & MAINT-EQUIPMENT	221,340	234,492	2,974	28,571	156,352	49,570
436201 REP & MAINT-HEATING & AIR	523,974	606,571	19,932	156,012	65,427	385,131
436202 REP & MAINT -AUTO	64,260	71,988	624	15,828	10,013	46,147
436203 REP & MAINT-COMPUTERS	401,420	521,420	36,074	250,197	134,656	136,567
437200 EQUIPMENT RENTAL	87,869	87,869	3,970	36,962	11,910	38,997
437300 REAL ESTATE RENTAL	343,575	343,575	24,523	207,433	8,750	127,392
439100 CLAIMS, AWARDS, INDEMNITIES	25,750	25,750	-	-	-	25,750
439600 TRASH REMOVAL	80,000	84,793	12,021	51,689	17,604	15,500
439601 SNOW REMOVAL	419,910	419,910	-	156,250	95,250	168,410
439602 LAWN & LANDSCAPING	343,082	355,162	46,454	132,765	116,111	106,286
439800 DUES & MEMBERSHIPS	58,880	60,195	1,875	23,981	-	36,214
439901 COMPUTER SERVICES	566,634	458,696	3,502	163,984	7,324	287,387
439902 PAYROLL SERVICES	145,000	145,000	8,936	78,319	-	66,681
439903 SECURITY SERVICES	1,255,543	1,080,808	58,239	551,906	160,381	368,521
439904 BANK FEES/CREDIT CARD FEES	68,289	68,289	5,090	42,252	-	26,037
439905 OTHER CONTRACTUAL SERVICES	687,476	1,042,245	165,774	470,180	358,113	213,952
439906 RECRUITMENT EXPENSES	44,000	44,000	959	11,082	21,000	11,918
439907 EVENTS & PR	77,200	107,515	13,262	62,127	7,275	38,113
439910 PROGRAMMING	77,950	77,950	3,729	22,845	2,942	52,163
439911 PROGRAMMING-JUV.	150,750	153,800	9,601	44,373	8,818	100,608
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	-	6,500	18,500
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	675	675	-	4,325
439930 MATERIALS CONTRACTUAL	3,260,296	3,284,896	289,181	1,819,744	-	1,465,152
451100 AUDIT FEES	15,000	30,000	-	12,136	15,000	2,864
452002 TRANSFERS IN/OUT	250,000	250,000	-	-	-	250,000
OTHER SERVICES AND CHARGES TOTAL	16,587,199	17,698,876	1,263,186	8,348,038	3,439,172	5,911,667
CAPITAL						
445100 CAPITAL - FURNITURE	50,000	55,797	-	28,963	6,967	19,867
445301 COMPUTER EQUIPMENT	-	5,965	-	-	-	5,965
445301 COMPUTER EQUIPMENT	200,000	200,000	72,222	84,006	-	115,994
449000 BOOKS & MATERIALS	3,002,000	3,008,571	309,471	1,504,213	-	1,504,358
449200 ART & EXHIBITS	-	19,500	-	-	19,500	-
CAPITAL Total	3,252,000	3,289,833	381,693	1,617,182	26,467	1,646,185
EXPENSE Total	52,306,077	53,892,789	3,939,577	28,797,022	3,694,009	21,401,759

**Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended August 31, 2022**

FUND	7/31/2022	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 8/31/2022
101 Total Operating	37,746,178	594,973	3,678,003	34,663,149
104 Total Fines	(84)	53,920	53,897	(62)
226 Total Parking Garage	666,741	3,279	284	669,736
230 Total Grant	556,102	206	16,821	539,486
245 Total Rainy Day	7,715,026	4,006	-	7,719,032
270 Total Shared System	248,533	917	6,788	242,662
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(18,500)	18,500	-	(0)
301 Total BIRF 1	(140,412)	1,207	-	(139,205)
321 Total BIRF 2	1,806,549	-	-	1,806,549
471 Total Library Improvement Reserve Fund	2,439,443	2,117	-	2,441,560
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	933,851	-	1,695	932,156
480 Total 2018 BBond - West Perry Branch	179,206	-	179,206	-
481 Total 2019 Bond - LAW WAY Renovation	(0)	-	-	(0)
482 Total 2020 Bond - Fac Renov Equip Acq	3,209,955	-	(172,519)	3,382,474
483 Total 2021A Bond Glendale BR	12,683,294	12,301	436,966	12,258,630
484 Total 2021B Bond FT Harrison BR	10,554,405	10,794	721,765	9,843,434
485 Total 2021C Bond Energy Cons	5,324,971	-	688	5,324,283
486 Total 202c Bond Energy Cons LT MT	-	55,700	-	55,700
701 Total Self-Insurance Fund	0	315,700	315,700	0
800 Total Giff	3,137,753	28,580	71,555	3,094,778
806 Total Payroll Liabilities	57,582	100,411	108,118	49,875
812 Total Foundation Agency Fund	1,739	698	-	2,437
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	487	1,529	498	1,518
815 Total PLAC Card Revenue Agency Fund	21,939	4,745	11,830	14,854
Grand Total	87,124,787	1,209,582	5,431,292	82,903,078

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
Month Ended August 31, 2022**

<u>Chase Savings Account</u>			<u>Previous Month's Chase Savings Account Activity</u>		
	Balance August 31, 2022	Interest Earned August 31, 2022		Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 7,015,438	\$ 7,453	Operating Fund	\$ 7,007,986	\$ 3,872
Grant Fund	\$ 193,395	\$ -	Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,996	\$ 435	Parking Garage	\$ 409,561	\$ 226
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -	Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 405,506	\$ 430	Rainy Day Fund	\$ 405,076	\$ 223
Gift Fund	\$ 432	\$ 206	Gift Fund	\$ 226	\$ 107
2021A Bond (Glendale)	\$ 11,020,944	\$ 12,301	2021A Bond (Glendale)	\$ 12,008,642	\$ 6,623
2021B Bond (Fort Harrison)	\$ 9,018,833	\$ 10,794	2021B Bond (Fort Harrison)	\$ 11,008,039	\$ 6,071
Total Chase Savings Account	\$ 28,077,928	\$ 31,618	Total Chase Savings Account	\$ 31,046,310	\$ 17,122
<i>The average savings account rate for August was 1.25%</i>			<i>The average savings account rate for July was 0.65%</i>		
<u>Fifth Third Bank Investment Account</u>			<u>Previous Month's Fifth Third Bank Investment Account</u>		
	Balance August 31, 2022	Interest Earned August 31, 2022		Balance July 31, 2022	Interest Earned July 31, 2022
Library Improvement Reserve Fd	\$ 2,240,135	\$ 2,117	Library Improvement Reserve Fd	\$ 2,238,018	\$ 1,970
Rainy Day Fund	\$ 3,476,283	\$ 3,286	Rainy Day Fund	\$ 3,472,998	\$ 3,058
Total Fifth Third Bank	\$ 5,716,419	\$ 5,403	Total Fifth Third Bank	\$ 5,711,016	\$ 5,028
<i>The average investment account rate for August was 1.13%</i>			<i>The average investment account rate for July was 1.06%</i>		
<u>Hoosier Fund Account Income</u>			<u>Previous Month's Hoosier Fund Account Income</u>		
	Balance August 31, 2022	Interest Earned August 31, 2022		Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 8,893,430	\$ 14,305	Operating Fund	\$ 8,716,279	\$ 9,205
Rainy Day Fund	\$ 180,815	\$ 290	Rainy Day Fund	\$ 180,525	\$ 187
2018B West Perry Project Fund	\$ -	\$ -	2018B West Perry Project Fund	\$ 162,846	\$ -
2018A Multi-Project Fund	\$ 751,796	\$ -	2018A Multi-Project Fund	\$ 751,796	\$ -
Bond & Interest Redemption Fd	\$ 31,898	\$ 1,207	Bond & Interest Redemption Fd	\$ 30,691	\$ 778
Total Hoosier Fund Account	\$ 9,857,939	\$ 15,801	Total Hoosier Fund Account	\$ 9,842,138	\$ 10,169
<i>The average Hoosier Fund account rate for August was 1.90%</i>			<i>The average Hoosier Fund account rate for July was 1.24%</i>		
<u>TrustIndiana</u>			<u>Previous Month's TrustIndiana</u>		
	Balance August 31, 2022	Interest Earned August 31, 2022		Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 6,830,228	\$ 11,129	Operating Fund	\$ 6,819,099	\$ 7,558
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -	Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -	Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,371,377	\$ 11,129	Total TrustIndiana Account	\$ 7,360,248	\$ 7,558
<i>The average TrustIndiana account rate for August was 1.78%</i>			<i>The average TrustIndiana account rate for July was 1.21%</i>		
<u>U. S. Bank</u>			<u>Previous Month's U.S. Bank</u>		
	Balance August 31, 2022	Interest Earned August 31, 2022		Balance July 31, 2022	Interest Earned July 31, 2022
Operating Fund	\$ 1,053,404	\$ 5	Operating Fund	\$ 1,053,400	\$ 4
Total U. S. Bank	\$ 1,053,404	\$ 5	Total U. S. Bank	\$ 1,053,400	\$ 4
<i>The average U. S. Bank account rate for August was 0.005%</i>			<i>The average U. S. Bank account rate for July was 0.005%</i>		

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended August 31, 2022

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	14,757,882	14,757,882	-	8,116,058	-	6,641,824
Property Taxes Total	14,757,882	14,757,882	-	8,116,058	-	6,641,824
Intergovernmental						
335100 FINANCIAL INSTITUTION T	92,051	92,051	-	83,156	-	8,895
335200 LICENSE EXCISE TAX REVE	891,429	891,429	-	430,508	-	460,921
335700 COMMERCIAL VEHICLE TAX	85,087	85,087	-	43,122	-	41,965
339000 IN LIEU OF PROP. TAX	7,594	7,594	-	2,745	-	4,849
Intergovernmental Total	1,076,161	1,076,161	-	559,531	-	516,630
Miscellaneous						
361000 INTEREST INCOME	-	-	1,207	3,598	-	(3,598)
Miscellaneous Total	-	-	1,207	3,598	-	(3,598)
REVENUES Total	15,834,043	15,834,043	1,207	8,679,187	-	7,154,856
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	14,750	14,750	-	1,500	-	13,250
438100 PRINCIPAL	14,480,000	14,480,000	-	8,940,000	-	5,540,000
438200 INTEREST	2,037,991	2,037,991	-	1,117,915	-	920,076
452002 TRANSFERS IN/OUT	-	-	-	(10,909)	-	10,909
Other Services and Charges Total	16,532,741	16,532,741	-	10,048,506	-	6,484,234
EXPENSES Total	16,532,741	16,532,741	-	10,048,506	-	6,484,234

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended August 31, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	4,006	16,040	-	(16,040)
MISCELLANEOUS Total	-	-	4,006	16,040	-	(16,040)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	2,395,917	-	(2,395,917)
OTHER FINANCING SRCS Total	-	-	-	2,395,917	-	2,395,917
REVENUE Total	-	-	4,006	16,040	2,395,917	(16,040)
EXPENSE						
OTHER SERVICES AND CHARGES						
431 100 LEGAL SERVICES	100,000	100,000	-	-	-	100,000
431 200 ENGINEERING & ARCHITECTURAL	400,000	441,568	-	-	41,568	399,775
431 500 CONSULTING SERVICES	-	23,276	-	-	21,160	2,116
438400 ISSUANCE COSTS	-	225	-	225	-	-
OTHER SERVICES AND CHARGES TOTAL	500,000	564,844	-	225	62,728	501,891
CAPITAL						
441000 LAND	1,000,000	1,000,000	-	-	-	1,000,000
443500 BUILDING	1,500,000	1,500,000	-	-	-	1,500,000
CAPITAL Total	2,500,000	2,500,000	-	-	-	2,500,000
EXPENSE Total	3,000,000	3,064,844	-	225	62,728	3,001,891

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended August 31, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	2,117	9,317	-	(9,317)
MISCELLANEOUS Total	-	-	2,117	9,317	-	(9,317)
REVENUE Total	-	-	2,117	9,317	-	(9,317)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
CAPITAL Total	250,000	250,000	-	-	-	250,000
EXPENSE Total	250,000	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended August 31, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	719	70,382	-	49,618
347611 EVENTS PARKING	8,000	8,000	2,125	7,600	-	400
CHARGES FOR SERVICES Total	128,000	128,000	2,844	77,982	-	50,018
MISCELLANEOUS						
360001 REVENUE ADJUSTMENT	-	-	-	184	-	(184)
361000 INTEREST INCOME	100	100	435	727	-	(627)
MISCELLANEOUS Total	100	100	435	911	-	(811)
REVENUE Total	128,100	128,100	3,279	78,893	-	49,207
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	3,500	3,500	-	1,731	-	1,769
421500 OFFICE SUPPLIES - FAC/PURCH	3,000	3,000	-	1,300	-	1,700
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	6,600	6,600	-	3,032	-	3,568
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	1,000	8,000	-	4,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	5,000	5,000	99	845	-	4,155
434201 EXCESS LIABILITY	5,000	5,000	398	4,561	-	439
436100 REP & MAINT-STRUCTURE	457,500	453,235	-	-	-	388,235
436110 CLEANING SERVICES	5,000	5,000	-	8,117	-	6,883
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	12,500	-	-	-	12,500
439904 BANK FEES/CREDIT CARD FEES	3,500	3,500	264	3,490	-	10
439905 OTHER CONTRACTUAL SERVICES	10,000	14,265	5,033	34,882	-	34,383
OTHER SERVICES AND CHARGES TOTAL	522,100	525,015	6,793	59,895	2,915	462,205
CAPITAL						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
CAPITAL Total	10,000	10,000	-	-	-	10,000
EXPENSE Total	538,700	541,615	6,793	62,927	2,915	475,773

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended August 31, 2022

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	917	97,233	-	(97,233)
CHARGES FOR SERVICES Total	-	-	917	97,233	-	(97,233)
REVENUE Total	-	-	917	97,233	-	(97,233)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	64,200	64,200	4,987	42,435	-	21,765
413100 FICA AND MEDICARE	4,911	4,911	349	2,970	-	1,941
413300 PERF/INPRS	9,116	9,116	708	6,026	-	3,090
PERSONAL SERVICES Total	78,228	78,228	6,044	51,431	-	26,797
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	5,000	744	865	2,774	1,361
SUPPLIES Total	5,000	5,000	744	865	2,774	1,361
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	5,000	-	225	-	4,775
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	916	916	-	-	-	916
439907 EVENTS & PR	500	500	-	-	-	500
439909 REIMBURSEMENT FOR SERVI	75,000	75,000	-	-	-	75,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	2,000	3,544	-	10,456
OTHER SERVICES AND CHARGES TOTAL	97,166	97,166	2,000	3,769	-	93,397
EXPENSE Total	180,394	180,394	8,788	56,065	2,774	121,555

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended August 31, 2022

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND		59,929
334700 GRANTS - LSTA		7,442
334720 GRANTS - STATE		8,855
334752 GRANTS - IMLS FEDERAL FUNDED		20,000
360000 MISCELLANEOUS REVENUE		-
360001 REVENUE ADJUSTMENT		-
361000 INTEREST INCOME	206	344
367000 FOUNDATION CONTRIBUTION	28,580	1,723,626
367002 FOUNDATIONS - DESIGNATED GIFTS		-
367004 OTHER GRANTS		181,254
396000 REFUNDS		-
399000 REIMBURSEMENT FOR SERVICES		-
MISCELLANEOUS Total	28,786	2,001,450

REVENUE Total	28,786	2,001,450
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EXPENSE

00005011 - PROGRAM FOOD PDSA		36
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	333	5,017
00015001 - CENTRAL UNRESTRICTED GIFT		70
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE	11,346	114,236
00025001 - COLLEGE UNRESTRICTED GIFT	2,895	2,895
00035001 - GLENDALE UNRESTRICTED GIFT		963
00045001 - IRVINGTON UNRESTRICTED GIFT	109	1,997
00055001 - BRIGHTWOOD UNRESTRICTED GIFT		563
00065001 - DECATUR UNRESTRICTED GIFT		558
00075001 - EAGLE UNRESTRICTED GIFT	76	216
00085001 - E. 38TH STREET UNRESTRICTED GIFT	766	766
00095001 - E. WASHINGTON UNRESTRICTED GIFT	150	1,671
00125001 - HAUGHVILLE UNRESTRICTED GIFT		1,838
00135001 - LAWRENCE UNRESTRICTED GIFTS	43	761
00145001 - NORA UNRESTRICTED GIFTS	400	1,010
00155001 - PIKE UNRESTRICTED GIFTS		150
00165001 - GARFIELD PARK UNRESTRICTED GIFTS		144
00185001 - SPADES PRK UNRESTRICTED GIFTS		160
00195001 - WAYNE UNRESTRICTED GIFTS		373
00205001 - W. INDIANAPOLIS UNRESTRICTED GIFTS		50

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended August 31, 2022

	MTD	YTD
00215001 - FRANKLIN RD UNRESTRICTED GIFTS		75
00225001 - WARREN UNRESTRICTED GIFTS		13
00255001 - OUTREACH UNRESTRICTED GIFT FUND		65
00275001 - MICHIGAN RD UNRESTRICTED GIFTS	46	46
00285001 - BEECH GROVE UNRESTRICTED GIFTS		3,949
00295001 - W. PERRY UNRESTRICTED GIFTS		14
00405001 - CEO UNRESTRICTED GIFTS		12,321
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	90	112,807
00425002 - LIBRARY MATERIALS MEMORIAL FUND	163	1,283
00425010 - LILLY CITY DIGITIZATION	26,976	119,814
18055010 - GROW WITH GOOGLE	1,615	62,049
20005030 - VOX BOOKS		40
19425022 - SIMON LOVE OF READING		11,921
20125011 - HVL DEVICE LENDING EXPANSION		2,127
20245014 - ASPIRE FELLOWSHIP INFOZONE		709
20425012 - CATALOGING & PROCESSING EITELJORG		2,495
20425015 - ANTI-RACISM BOOKS	7,278	9,590
20425017 - AXIS 360 HIGH SCHOOL EBOOKS		7,981
20425018 - AXIS 360 COVID EXPANSION EBOOKS		22,330
21002041 - TEEN ADVISORY GROUP		23
21005026 - TEEN ZONE WRN IRV PIK		1,579
21005029 - INDYPL SEED LIBRARY		621
21005034 - LGBTQ+ COMPETENCY TRAINING WITH IND		900
21005036 - PRESCHOOL PACKAGED PROGRAMS		505
21005037 - CONCERT SERIES		300
21005038 - MONUMENT CIRCLE BOOK STATION TO CEN		20,750
21005039 - ON THE ROAD TO READING R2R		6,962
21005040 - HOMESCHOOL CAP 2021 BIPOC COLLECTIO		423
21005041 - INCENTIVES FOR STAFF PARTICIPATION	(505)	2,494
21015016 - SIMPLE AND AFFORDABLE PLANT BASED C		243
21015038 - POP UP COMPUTER LAB CEN/E38		3,617
21015039 - CODING AND TECHNOLOGY FOR ADULTS CE	564	2,633
21045041 - CENTRAL AUTHOR ENGRAVINGS		9,319
21085022 - GRAB AND GO CRAFTS E38		174
21085023 - ROBLOX CODING AT E38		2,400
21135010 - ADULT BOOK DISCUSSIONS - LAW		457
21135011 - CULTURE HISTORY AND SOCIETY LAW		3
21225010 - SNACKS AND STORIES		959
21245013 - POCKET PARK STORYWALK TCM		1,098

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended August 31, 2022

	MTD	YTD
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	9,764	14,758
21425011 - INDYPL HISTORIC DOCUMENT DIGITIZATI		350
21425014 - GENERAL DIGITIZATION 2021		2,158
21425020 - BOOKS ABOUT ARAB AMERICANS & ARABS	469	469
21425021 - BRANCHES MAGAZINE DIGITIZATION PROJ		900
21425022 - LSTA HERRON MORTON NEIGHBORH'D ASOC		318
21425023 - MINDTRUST HIGH SCHOOL EBOOKS		5,817
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF	3,245	64,064
21455012 - WORLD LANGUAGE COMPUTER CLASS 2021		7,650
21455014 - CAREER CENTER		5,518
21455018 - FIT LIT BOOK DISCUSSION AND LECTURE		387
21455028 - TEEN COMMUNITY BOOK CLUBS		3,052
21455033 - ADULTING 101		3,350
21455034 - INTERNATIONAL FESTIVALS AND CELEBRA		7,751
21455039 - SUMMER WORKSHOPS		(205)
21455040 - AUTHOR VISITS FOR FAMILIES PDA		4,650
21455041 - A PLACE TO CALL HOME PODCAST		1,500
21455042 - CONVERSATION CIRCLES		1,100
21455043 - 1000 BOOKS BY KINDERGARTEN R2R		1,122
21455044 - LSTA POP UP TECH LABS		6,123
22005011 - LITTLE LIBRARIES		27
22005013 - SUMMER READING PROGRAM	28,235	167,984
22005029 - INDYPL SEED LIBRARY 2022	5	2,610
22005034 - LGBTQ+ COMPETENCY TRAINING W IYG		300
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R		12,738
22005037 - CONCERT SERIES	717	10,237
22005039 - ON THE ROAD TO READING R2R	803	3,629
22015011 - NONPROFIT WORKSHOPS		1,530
22015016 - SIMPLE AND AFFORDABLE PLANT-BASED C	250	1,000
22015039 - CODING AND TECHNOLOGY FOR ADULTS	136	136
22045010 - TEEN ZONE IRVINGTON	157	157
22085011 - GARDENING WITHOUT A GARDEN	297	297
22135011 - CULTURE HISTORY & SOCIETY	40	340
22155010 - TEEN ZONE AT PIKE		254
22165011 - CONNECTING TO PERSONAL HEALTH & WEL	948	948
22165013 - DISCOVERY ARTS SERIES GPK		500
22165014 - BASIC CAREER AND WORKPLACE RESOURCE	598	598
22225017 - INDIANA YOUTH GROUP RAINBOW READER	812	891
22225018 - TEEN AFTERNOONS AT WRN		49

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended August 31, 2022

	MTD	YTD
22235010 - HOMESCHOOL COMMITTEE 2022	1,342	9,016
22295010 - TEEN TUESDAYS AT WEST PERRY		19
22295011 - HEALTH AND WELLNESS AT WPR	300	850
22415014 - MCFADDEN LECTURE 2022	898	2,286
22425014 - 2022 GENERAL DIGITIZATION	1,307	3,075
22455010 - MEET THE ARTIST XXXIV #BLKLIVESMATT		36,547
22455028 - TEEN COMMUNITY BOOK CLUBS		2,736
22455035 - YA AUTHOR VISITS PUB		4,526
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS		176
22455038 - ANIMAL PROGRAMS	17,075	24,114
22455042 - CONVERSATION CIRCLES 2022		1,500
22455043 - 1000 BOOKS BEFORE KINDERGARTEN	1,576	1,576
22455045 - PATHWAYS TO LITERACY		2,240
22455046 - SPANISH BOOK CLUB	300	600
22455047 - INTERNATIONAL FESTIVALS & CELEBRATI		6,775
22455048 - READING READY TIME		4,265
22455051 - HOTSPOT FILTERING SOFTWARE	1,099	5,458
22455052 - ADULT SUMMER READING PROGRAM	2,400	9,724
22455053 - EARLY CHILDHOOD EDUCATORS WORKSHOP		6,974
22455055 - REACH OUT AND READ - ROAR		13,295
22455056 - BILINGUAL STORYTIME PDA	400	2,500
22455057 - SUMMER READING KICK OFF		563
EXPENSE Total	125,516	1,032,430

Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended August 31, 2022

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	932,156.48
Fund 480 - Restricted - West Perry Project	0.00
Fund 481 - Restricted - Lawrence/ Wayne Projects	0.00
Fund 482 - Restricted - Multiple Projects 2	3,382,474.04
Fund 483 - Restricted - Glendale Project	12,106,407.09
Fund 484 - Restricted - Fort Harrison Project	9,540,264.76
Fund 485 - Restricted - Multiple Projects 3	5,324,283.18
** Fund 486 - Restricted - Multiple Projects 4	55,700.00
Total Construction Fund Cash Balances	<u><u>31,341,285.55</u></u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	932,156.48
Fund 480 - Restricted - West Perry Project	0.00
Fund 481 - Restricted - Lawrence/ Wayne Projects	0.00
Fund 482 - Restricted - Multiple Projects 2	3,382,474.04
Fund 483 - Restricted - Glendale Project	12,106,407.09
Fund 484 - Restricted - Fort Harrison Project	9,540,264.76
Fund 485 - Restricted - Multiple Projects 3	5,324,283.18
** Fund 486 - Restricted - Multiple Projects 4	55,700.00
Total Construction Fund Breakdown	<u><u>31,341,285.55</u></u>

Summary of Classifications

Total Restricted	31,341,285.55
Total Assigned	0.00
Total of All Classifications	<u><u>31,341,285.55</u></u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	1,694.83	209,022.39	4,067,843.52	3,000.00	929,156.48
* Fund 480 - Restricted - West Perry Project	9,600,000.00	179,205.56	311,748.47	9,600,000.00	0.00	0.00
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,628.84	0.00	11,456.96	3,183,628.84	0.00	0.00
* Fund 482 - Restricted - Multiple Projects II	5,349,512.62	(172,519.14)	(15,690.47)	1,967,038.58	266,260.65	3,116,213.39
Fund 483 - Restricted - Glendale Project	15,557,542.03	484,346.96	3,290,905.36	3,412,078.51	10,419,657.86	1,725,805.66
Fund 484 - Restricted - Fort Harrison Project	14,357,506.70	721,765.14	4,555,505.60	4,776,074.70	8,571,903.19	1,009,528.81
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	687.50	193,963.50	249,833.27	196,705.00	5,127,578.18
** Fund 486 - Restricted - Multiple Projects 4	55,700.00	0.00	0.00	0.00	0.00	55,700.00
Total Expenditures	<u><u>58,678,006.64</u></u>	<u><u>1,215,180.85</u></u>	<u><u>8,556,911.81</u></u>	<u><u>27,256,497.42</u></u>	<u><u>19,457,526.70</u></u>	<u><u>11,963,982.52</u></u>

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,917.50	0.00	0.00	9,917.50	0.00
Appropriated Interest Earnings - Fund 483	60,000.00	12,301.33	20,932.23	20,943.57	39,056.43
Appropriated Interest Earnings - Fund 484	60,000.00	10,794.13	18,822.23	18,832.76	41,167.24

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Good Faith Deposit Received. Will determine final budget when we receive the remainder of the 2022 Bond in September.



Board Action Request

5c

To: IMCPL Board

Meeting Date: September 26, 2022

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: September 26, 2022

Subject: Communico LLC Quote for Communico Core, Attend and Reserve Software License Renewal for Three Year Period August 31, 2022-August 30,2025 - Resolution 50-2022

Recommendation: Authorize the approval of Resolution 50-2022

Background: The Library uses software provided by Communico, LLC, for the public facing website calendar, as managed by the Library Communications Department, and for patron access to reserve program attendance and library study room reservations.

The software was first implemented in 2018 and has been renewed previously on an annual basis. The three-year term renewal will freeze the cost for the term of the quote. The software was also used for the curbside pickup module during Covid-19. This particular module was discontinued effective August 31, for cost savings of approximately \$8000 annually, as it was not widely used by patrons.

Renewal Summary —

The software license is for Library use of Communico's proprietary Digital Publishing Platform (DPP), a hosted media management system for a three-year term at the costs presented in the following table. The license includes a service level agreement with daily support available and issue management response parameters.

The software license renewal costs for the Communico Core content management system, and modules Attend and Reserve, has an annual cost of \$40,250, for a total amount of \$120,750, over the three-year term. This will be funded from the Operating Fund 101.

The "reserve" module of this software is used on the indypl.org website for study room reservations, and the "attend" module is for hosting the programs/events calendar and registration system. The core costs include the website integration, tech support, and basic platform functionality. It is a tool that is budgeted and administered by the communications department, and many staff around the system use for daily work. Competitors were explored, but with similar costs and significant website implementation and training time, the decision was made to renew with the vendor Communico for this product.

A review of this software and expense resulted in the removal of a third module for scheduling curbside pickups of library materials, as it was found to be very underutilized due to the improvement of Covid-19. (Patrons are now instructed to just call ahead to their branch to schedule a curbside pickup instead.)

<u>Item and Description:</u>		<u>Amount</u>
Communico Core – Cloud based Control Panel to manage the Communico platform; Exchange allows for import and export of data; Content Management System	\$	17,250.00/ year
Attend – Event and Program Management		11,500.00/ year
Reserve – Room and Asset Management		<u>11,500.00/ year</u>
Annual Total Cost	\$	40,250.00
Term of Agreement		3 years
Total Cost for Term of Agreement	\$	<u>120,750.00</u>

Strategic/Fiscal Impact:

The software license renewal costs for the Communico Core content management system, and modules Attend and Reserve, has an annual cost of \$40,250, for a total amount of \$120,750, over the three-year term. This will be funded from the Operating Fund 101.



Board Resolution

5c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 50-2022
APPROVAL OF COMMUNICO, LLC'S COMMUNICO CORE, ATTEND AND RESERVE
SOFTWARE LICENSE RENEWAL FOR
FOR THE PERIOD OF AUGUST 31, 2022, TO AUGUST 30, 2025
September 26, 2022**

WHEREAS, the Indianapolis-Marion County Public Library ("IndyPL") recognizes the importance of managing an online calendar describing events, programs and locations, as well as providing for patron online access to reserve attendance or make study room reservations; and

WHEREAS, IndyPL has received and reviewed the quote for the software license renewal and included service level agreement for issue management and support provided by the Communico for the Communico Core software, and the modules Attend and Reserve; and

WHEREAS, the software has been in use since 2018 with optimal performance, and is recommended for continued use by the Director, Communications; and

WHEREAS, a three year term for the license agreement renewal establishes a fixed price.

BE IT RESOLVED that the Board of Trustees approves the renewal of the Communico software license with its included service level agreement and authorizes the Interim Chief Executive Officer to proceed with renewal of the agreement with Communico for a three-year term, with an annual cost not to exceed \$40,250 for the period August 31, 2022, to August 30, 2025, and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of Library legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

5d

To: IMCPL Board

Meeting Date: September 26, 2022

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: September 26, 2022

Subject: Approval of Second Addendum to Mary Rankin CPA, Business Consulting Services Agreement for Period July 1, 2022-December 31, 2022 - Resolution 51-2022

Recommendation: Authorize the approval of Resolution 51-2022

Background: Beginning in October 2021, the Library entered an hourly service contract with Mary Rankin CPA, to assist in the accounting department following the resignation of the CFO. The initial term of the agreement was October 19, 2021 through February 28, 2022 and then was extended until June 30, 2022. The contract services of 25 to 35 hours a week, at \$70 an hour, are now planned to continue through December 31, 2022. The total cost estimated for the Agreement for 2022, including amounts already paid, has reached the threshold for Board approval.

Mary Rankin CPA is retired from the State of Indiana where she most recently served as Internal Audit Director of the Indiana Department of Revenue for 4 years, following 33 years of service with the Indiana State Board of Accounts, where she served one year as statewide audit quality control assurance, and previously as an Auditor in Charge of State Agency audits.

Renewal Summary –

The CPA duties performed and planned include: Annual Comprehensive Financial Report for 2021 – Government Finance Officers Association responses to 2020 review; audit information consults; Pre-audit of claims; Pre-audit of Deposit journals; internal control and compliance requirement research and design; Government Accounting Standards Board implementation; bank reconciliations.

Strategic/Fiscal Impact:

The estimated cost for the six-month period of the second addendum is \$57,050, for a total amount of \$137,060 over the 15-month term of the agreement. This will be funded from the Operating Fund 101.



Board Resolution

5d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 51-2022
APPROVAL OF SECOND ADDENDUM TO MARY RANKIN CPA BUSINESS CONSULTING
SERVICES AGREEMENT THE PERIOD OF JULY 1, 2022, TO DECEMBER 31, 2022
September 26, 2022**

WHEREAS, the Indianapolis-Marion County Public Library ("IndyPL") recognizes the importance of accountability and internal control; and

WHEREAS, there is an ongoing need for dedicated accounting services, as positions have been open, and no benefit costs accrue under this agreement;

WHEREAS, IndyPL has received and reviewed the draft Business Consulting Agreement for the CPA services with Mary Rankin, CPA, and finds the offer reasonable cost for the service and experience level; and

WHEREAS, the CPA has been in use since October 2021, with the original term expiring in February 2022, and the first addendum expiring on June 30, 2022 and is recommended for continued use by the Controller and CFO.

WHEREAS, the total value paid under the Business Consulting Agreement through June 30, 2021 is \$80,100, approximately \$69,037.50 of which occurred under the First Addendum.

BE IT RESOLVED that the Board of Trustees does hereby ratify the previous execution of the Business Services Agreements, including the first addendum, and all payments made to Mary Rankin, CPA, in accordance therewith,

BE IT FURTHER RESOLVED the second extension of Business Consulting Agreement for CPA services is approved, and the Board of Trustees authorizes the Interim Chief Executive Officer to execute the agreement addendum for additional cost not to exceed \$57,050 for the period July 1, 2022, to December 31, 2022, with any and all changes recommended by IndyPL legal counsel.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

7a

To: IndyPL Board **Meeting Date:** September 26, 2022

From: Facilities Committee **Approved by**
The Library Board:
Effective Date:

Subject: **Resolution 52-2022**
Approval to Award a Construction Services Contract for the
Central Library Atrium Lighting Upgrade Project

Recommendation:

The Facilities Committee recommends Board approval for the attached action (Resolution 52-2022) to award a construction services contract for the Central Library Atrium Lighting Upgrade Project to **Richard Lopez Electrical, Indianapolis, Indiana**, for the total cost of \$172,980.00, inclusive of Alternate 1.

Background:

The overhead lighting in the Atrium at Central Library is from the original installation and has reached the end of its service life. The upgraded lighting will use the same mounting hardware and circuits to ensure uniform light levels. The work will be completed during overnight work to not impact staff and patron services.

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. The Documents were issued to invited vendors and business development contracts on August 26, 2022. Notice of the Project was also posted on the IndyPL website.

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide carpet/interior renovation services.

The Project requires compliance with Requirements for Contactors on Public Works Projects including liability insurance, qualification, E-Verify, employee training, and records retention.

Below is a list of vendors and business development entities that were sent the Invitation to Quote via e-mail:

Board Action Request

RE: Facilities Committee, Item 7a
 Resolution xx-2022 Approval to Award a Construction Services Contract for the
 Central Library Atrium Lighting Upgrade Project

Date: September 26, 2022

City Certifications	Vendor
VBE	AADCO, INC.
MBE;#VBE	ADVANCED TECHNOLOGIES IN ELECTRICAL AND COMMUNICATIONS, INC DBA ATEC, INC
WBE	AREA WIDE ELECTRIC, INC.
MBE	AZURE ELECTRICAL, LLC
MBE	BOBBITT ELECTRICAL SERVICE, LLC
WBE	CASSADY ELECTRICAL CONTRACTORS, INC.
	CONNECT ELECTRIC, INC
MBE;#VBE	DYNAMIC ELECTRICAL SOLUTIONS, LLC
	E&R ELECTRIC, INC
	ERMCO
MBE	FIRST ELECTRIC SUPPLY COMPANY, LLC.
MBE;#VBE	MAINSOURCE SUPPLY LLC
MBE;#WBE	MOBILE CONSTRUCTION & DISTRIBUTION INC
WBE	R & M ELECTRIC, INC.
	RICHARD LOPEZ ELECTRICAL
	SHAMBAUGH & SONS
	ESL SPECTRUM
WBE	TMT INCORPORATED
	SECURED SITE SERVICES
	IKIO LIGHTING
	The Blue Book
	Construct Connect
	Indy Black Chamber of Commerce
	Office of Minority and Women Business Development
	Indy Hispanic Chamber of Commerce
	State Minority and Women Business Enterprises
	Great Lakes Women’s Business Council
	Indy Chamber of Commerce
	National Association of Women’s Business Owner
	Mid-States Minority Suppliers
	Construction Journal

Board Action Request

RE: Facilities Committee, Item 7a

Resolution xx-2022 Approval to Award a Construction Services Contract for the Central Library Atrium Lighting Upgrade Project

Date: September 26, 2022

A Pre-quote Conference and Site Tour was held on September 1, 2022. Five (5) vendors attended the Conference: Secured Site Services, LED Indy, Bobbitt Electrical, R&M Electrical, and Richard Lopez Electrical.

IndyPL shall award the Project to the lowest, responsible, and responsive vendor pursuant to IC § 36-1-12-4.7.

The preliminary Project schedule targets starting on January 9, 2023, with substantial completion by January 20, 2023.

Two (2) quotes were received at the Library Services Center by the deadline of 4:00 pm local time on September 8, 2022. A tabulation of the quote is included below:

Vendor	R&M Electric	Richard Lopez Electrical
Lump Sum Quote	\$ 244,750.00	\$ 219,826.00
Alternate 1 IndyPL Provided Lift	\$ (52,750.00)	\$ (46,846.00)
Quote with Alternate 1	\$ 192,000.00	\$ 172,980.00
Non-Collusion Affidavit	Yes	Yes
E-Verify Affidavit	Yes	Yes
Vendor XBE Status	WBE	MBE
XBE Goals Plan Submitted	Yes	Yes
Proposed MBE Utilization %	0%	100%
Proposed WBE Utilization %	75%	0%
Proposed VBE Utilization %	0%	0%
Proposed DOBE Utilization %	0%	0%

Board Action Request

RE: Facilities Committee, Item 7a
Resolution xx-2022 Approval to Award a Construction Services Contract for the
Central Library Atrium Lighting Upgrade Project

Date: September 26, 2022

Richard Lopez Electrical will use **First Electric Supply Company**, a certified MBE, for the sourcing of materials and fixtures.

The utilization of MBE/WBE/VBE/DOBE vendors will be tracked during the term of the contract to ensure continuation of the good faith effort to meet IndyPL utilization goals.

Richard Lopez Electrical is an Indiana company with the knowledge, experience, and resources to satisfactorily complete the work as described in the quoting documents.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$200,000. The Project will be funded by the Facilities Improvements Bond Fund (Fund 485.)



Board Resolution

7a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 52-2022

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE CENTRAL LIBRARY ATRIUM LIGHTING UPGRADE PROJECT

SEPTEMBER 26, 2022

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) Central Library Atrium lighting has reached the end of the service life; and

WHEREAS, IndyPL staff prepared documents to solicit open, competitive, and sealed quotes for the Central Library Atrium Lighting Upgrade Project. Lump-sum quotes were solicited by direct email beginning on August 26, 2022 from twenty (20) vendors; and

WHEREAS, IndyPL received sealed quotes from two (2) vendor by the September 8, 2022 deadline; and

WHEREAS, based on the review of the quotes and the post-quote submitted information, IndyPL has determined **Richard Lopez Electrical, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Richard Lopez Electrical**.

IT IS THEREFORE RESOLVED the Central Library Atrium Lighting Upgrade Project contract, as quoted inclusive of Alternate 1, describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with **Richard Lopez Electrical**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents dated August 26, 2022, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with **Richard Lopez Electrical** will be for the total cost of One Hundred Seventy Two Thousand Nine Hundred Eighty Dollars (\$172,980.00) and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 52-2022

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE CENTRAL LIBRARY ATRIUM
LIGHTING UPGRADE PROJECT**

SEPTEMBER 26, 2022

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

7b

To: IndyPL Board

Meeting Date: September 26, 2022

From: Facilities Committee

**Approved by the
Library Board:
Effective Date:**

Subject: Resolution 53 -2022 Approval of Fifth Amendment to Indenture Lease and Lease Agreement for the Glendale Branch

Recommendation:

The IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 53- 2022) to amend and extend the lease agreement for space currently occupied by the Glendale Branch with **Glendale Centre, LLC**.

Background:

The Library currently has a lease with Glendale Centre, LLC to provide space for IndyPL to operate the Glendale Branch. The lease agreement for the current Glendale Branch, as previously extended, expires on October 31, 2022. The Library Board of Trustees previously concluded, based upon staff analysis of branch facilities, branch usage, and input from patrons, that the Library needs to maintain branch locations at or near the existing Glendale Branch Library facility. Based on this analysis, in 2011 the Board of Trustees re-initiated and completed the process of proceeding to lease the current Glendale Branch facility pursuant to Indiana Code § 36-1-10, et seq.

Since that time, the Library Board subsequently authorized the acquisition of real property and the financing for construction of a new facility for the Glendale Branch operations. Due to increases in materials and supplies cost for construction, financing for the project was delayed and other construction scheduling matters resulted in the delay of the anticipated construction completion and opening of the new Glendale Branch facility as originally planned. As a result, the Library is desirous of extending the lease term for the current Glendale Branch facility for an additional fourteen (14) months ending December 31, 2023.

Barring unforeseen circumstances, this will be the final lease extension for the current Glendale Branch facility, as the new building to house the Glendale Branch is currently under construction, with occupancy targeted for fall 2023. To assist with the move to the new building, the Fifth Amendment to Indenture of Lease and Lease Agreement allows for suspension of the occupancy requirement at the current location for the last six months of the lease. Management

Board Action Request

RE: Facilities Committee, Item 7b
Resolution 53 -2022

Approval of Fifth Amendment to Indenture Lease and Lease Agreement for the Glendale Branch

Date: September 26, 2022

recommends that we keep operating the current Glendale Branch location through at least July 1, 2023, providing our patrons with the services they readily use and rely upon. The rental rate for the term of the lease extension remains unchanged.

The attached Resolution authorizes the Chief Executive Officer to take all steps necessary or desirable to execute the Fifth Amendment to Indenture of Lease and Lease Agreement for the Glendale Branch library facility for the term ending December 31, 2023.

Strategic/Fiscal Impact:

The additional cost of this service will be funded from the Operating Fund (Fund 101) and is within the approval appropriation for 2023.



Board Resolution

7b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 53-2022

APPROVAL OF FIFTH AMENDMENT TO INDENTURE OF LEASE AND LEASE AGREEMENT FOR THE GLENDALE BRANCH

SEPTEMBER 26, 2022

WHEREAS, the Indianapolis-Marion County Public Library (“Library”) occupies and operates the current Glendale Branch Library facility under a certain Indenture of Lease and Lease Agreement dated as of January 21, 2000, as amended by that certain First Amendment to Indenture of Lease and Lease Agreement dated as of February 1, 2007, by that certain Second Amendment to Indenture of Lease and Lease Amendment dated as of June 29, 2010, by that certain Third Amendment to Indenture of Lease and Lease Amendment dated as of September 22, 2011, and by that certain Fourth Amendment to Indenture of Lease and Lease Amendment dated as of August 1, 2013 (collectively, the “Lease”), pursuant to which the Glendale Centre, LLC (“Landlord”) leased to Library, and Library leased from Landlord, certain premises consisting of approximately 25,000 square feet (the “Premises”) in Glendale Town Center in Indianapolis, Indiana; and

WHEREAS, the Lease is scheduled to expire October 31, 2022 unless renewed, and the Landlord is agreeable to extending the lease term at the same rental rate currently paid by the Library for the Premises; and

WHEREAS, the Board of Trustees is desirous of extending the Lease with respect to the Glendale Branch Library facility, and deems it in the best interest of the Library to extend the Lease of the Premises pursuant to the terms of the Fifth Amendment to Indenture of Lease and Lease Agreement attached hereto as Exhibit A; and

IT IS THEREFORE RESOLVED that the Chief Executive Officer, on behalf of the Library, be, and hereby is, authorized to execute the Fifth Amendment to Indenture of Lease and Lease Agreement in substantially the form attached hereto as Exhibit A, to, among other matters, extend the term of the Lease for the Premises for a period of fourteen (14) months ending

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 53-2022**

**APPROVAL OF FIFTH AMENDMENT TO INDENTURE OF LEASE
AND
LEASE AGREEMENT FOR THE GLENDALE BRANCH**

SEPTEMBER 26, 2022

December 31, 2023, and at the current monthly rental of \$18,750 to be paid by the Library during the extended term; and

IT IS RESOLVED FURTHER, that the Chief Executive Officer of the Library be, and hereby is, authorized to take any and all steps necessary or desirable to carry out the terms and conditions of the Fifth Amendment to Indenture of Lease and Lease Amendment and to take any and all actions required of the Library under the Fifth Amendment to Indenture of Lease and Lease Amendment.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 53-2022**

**APPROVAL OF FIFTH AMENDMENT TO INDENTURE OF LEASE
AND
LEASE AGREEMENT FOR THE GLENDALE BRANCH**

SEPTEMBER 26, 2022

EXHIBIT A

FIFTH AMENDMENT TO INDENTURE OF LEASE AND LEASE AGREEMENT

THIS FIFTH AMENDMENT TO INDENTURE OF LEASE AND LEASE AGREEMENT (the "Amendment") is made by and between **GLENDALE CENTRE, LLC**, an Indiana limited liability company ("Landlord"), and **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY** d/b/a The Indianapolis Public Library ("Tenant") as of the date of last execution hereof by, and delivery to, Landlord and Tenant (the "Effective Date").

WITNESSES THAT:

WHEREAS, Landlord and Tenant are parties to that certain Indenture of Lease and Lease Agreement dated January 21, 2000, as amended by that certain First Amendment to Indenture of Lease and Lease Agreement dated February 1, 2007, that certain Second Amendment to Indenture of Lease and Lease Amendment dated June 29, 2010, that certain Third Amendment to Indenture of Lease and Lease Agreement dated September 22, 2011, and that certain Fourth Amendment to Indenture of Lease and Lease Agreement dated August 15, 2013 (collectively, the "Lease"), pursuant to which Landlord let and demised to Tenant, and Tenant leased from Landlord certain space consisting of approximately 25,000 square feet (the "Premises") in Glendale Town Center in Indianapolis, Indiana (the "Shopping Center"); and

WHEREAS, Landlord and Tenant now desire to amend the Lease upon the terms and conditions more particularly set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein and in the Lease, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. Incorporation of Recitals and Defined Terms. The foregoing recitals are hereby incorporated into this Amendment and made a part hereof as though set forth herein verbatim. Any term used herein which is not specifically defined herein shall have the meaning ascribed thereto in the Lease.

2. Premises Accepted By Tenant "As Is", Etc. Tenant acknowledges and agrees: (a) that Tenant has been in occupancy of the Premises; (b) that Tenant is familiar with the Premises and accepts the same in their "AS IS" condition, (c) that Landlord has no responsibility or liability

for making any renovations, alterations or improvements in or to the Premises (except for on-going maintenance obligations, repair obligations, or any other obligation of Landlord expressly set forth in the Lease); and (d) that all further renovations, alterations or improvements in or to the Premises, if any (except for on-going maintenance obligations, repair obligations, or any other obligation of Landlord expressly set forth in the Lease), are the responsibility of Tenant and shall be undertaken and completed at Tenant's expense and in accordance with the provisions of the Lease.

3. Term. Notwithstanding anything contained in the Lease to the contrary, the Term of the Lease is hereby extended for a period of one year and two months commencing on November 1, 2022 and ending on December 31, 2023 (the "Fifth Extension Period"), upon the same terms and conditions contained in the Lease, as amended herein. Tenant acknowledges that it has no right to extend the Term of the Lease beyond the last day of the Fifth Extension Period. Any reference in the Lease to the "Original Term" or "Term" shall include the Fifth Extension Period.

4. Fixed Minimum Rent. The Fixed Minimum Rent for the Fifth Extension Period shall be as follows:

Fifth Extension Period	Annual Amount PSF	Monthly Rent
11/1/2022 through 12/31/2023	\$9.00	\$18,750.00

Tenant shall remain responsible for the payment of all other charges under the Lease, including without limitation the HVAC Charge, during the Fifth Extension Period.

5. Occupancy and Hours of Operation. Notwithstanding anything in the Lease to the contrary, Tenant's obligation to cause its business in the Premises to remain open to the public as required by Section 11.01(e) of the Lease, as amended, shall remain in place until July 1, 2023, and following July 1, 2023 through the end of the Fifth Extension Period, Tenant shall be relieved from such obligation. Landlord acknowledges and agrees that commencing on or after July 1, 2023, Tenant will be engaged in transitioning its business to a newly constructed library branch facility which will impact the level of materials and personnel available for operations at the Premises and result in diminished or elimination of operating hours for the business at the Premises.

6. Brokers. Tenant does hereby represent that no real estate brokers, other than KRG Management, LLC, are involved in the negotiation and execution of this Amendment. Tenant shall indemnify Landlord from any and all liability for the breach of this representation and shall pay any compensation due to any broker or person who may be entitled thereto, other than KRG Management, LLC.

7. Ratification of Amended Lease. Except as otherwise modified or amended by this Amendment, all other terms and conditions of the Lease shall remain unmodified, unamended, and in full force and effect and the Lease shall continue to be and remain in full force and effect in accordance with its terms, covenants, conditions and provisions. In the Lease, or any instrument,

document or other consideration executed or delivered in connection therewith, any reference to the "Lease," shall be deemed and construed to be a reference to the Lease as amended hereby. In the event of a conflict between the terms of the Lease and this Amendment, the terms of this Amendment shall control.

8. No Landlord Defaults. Tenant has no knowledge of any default by Landlord of any of the terms or conditions of the Lease, as amended, as of the Effective Date and knows of no facts which, given the passage of time, would constitute a default by Landlord under the Lease.

9. Entire Agreement. This Amendment and any attachments hereto set forth all of the covenants, promises, agreements, conditions and understandings between Landlord and Tenant concerning the transactions contemplated herein and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between Landlord and Tenant other than as are herein set forth.

10. Execution Authority. The individual signing this Amendment on behalf of Tenant represents and warrants that he or she has the full power and authority to execute this Amendment and that upon such execution, Tenant shall be fully bound by each and every provision of the Lease, as amended by this Amendment. The individual signing this Amendment on behalf of Landlord represents and warrants that he or she has the full power and authority to execute this Amendment and that upon such execution, Landlord shall be fully bound by each and every provision of the Lease, as amended by this Amendment.

11. Counterparts; Electronic Signatures. This Amendment may be executed in any number of identical counterparts, all of which, when taken together, shall constitute the same instrument. A copy of the executed Amendment (in electronic form or otherwise) shall be deemed an original for all relevant purposes. The exchange of copies of the executed Amendment by electronic mail or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document shall constitute effective execution and delivery of this Amendment. Signatures of any parties hereto transmitted electronically shall be deemed to be their original signatures for all purposes.

[Signatures appear on following page.]

IN WITNESS WHEREOF, Landlord and Tenant have executed this Amendment as of the dates set forth below.

“LANDLORD”

GLENDALE CENTRE, LLC,
an Indiana limited liability company

Signature: _____

Printed
Name: _____

Title: _____

Executed by Landlord on _____

“TENANT”

**INDIANAPOLIS-MARION COUNTY
PUBLIC LIBRARY**

Signature: _____

Printed
Name: _____

Title: _____

Executed by Tenant on _____



Board Action Request

7c

To: IndyPL Board **Meeting Date:** September 26, 2022

From: Facilities Committee **Approved by**
The Library Board:
Effective Date:

Subject: **Resolution 54-2022**
Approval of License to Utilize Decatur Branch Grounds by
Metropolitan School District of Decatur Township

Recommendation:

The IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 54-2022) to approve the license agreement with the Metropolitan School District of Decatur Township. There is no cost or consideration from either party for this license agreement.

Background:

In the summer of 2022, Facilities was contacted by Richard Hoffman, Head Coach of the Decatur Cross Country team. He inquired if the runners could be allowed to traverse the grassy areas of the Decatur Branch Library for training. After consulting with IndyPL legal counsel it was determined that a license agreement for use of IndyPL property was the best legal pathway to use.

IndyPL legal counsel drafted the license agreement, and MSD Decatur Township has agreed to the terms and conditions, with the running path clearly defined by the following:

"Students/runners to run parallel to Kentucky Ave, not less than 15 feet from the road and not more than 60 feet from the road, and along the boundary with Decatur Metropolitan School District property, no more than 30 feet from the boundary." This area is also shown with an exhibit on the License Agreement.

The initial license agreement is for two years, ending May 31, 2024, with two additional one-year amendments upon agreement by both parties. It is cancelable with thirty (30) days advance notice by either party. As a license agreement, it is not a transferable interest in property.

Strategic/Fiscal Impact:

This license agreement allows IndyPL to partner with MSD Decatur Township, forming a closer relationship with both the school and students and allowing IndyPL to be more firmly established in the community.



Board Resolution

7c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 54-2022

APPROVAL OF LICENSE TO UTILIZE DECATUR BRANCH GROUNDS BY METROPOLITAN SCHOOL DISTRICT OF DECATUR TOWNSHIP

SEPTEMBER 26, 2022

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) has a branch library that is located adjacent to property owned by Metropolitan School District of Decatur Township (the “District”) and utilized as Decatur Central High School;

WHEREAS, the District has requested that runners from the cross-country team for Decatur Central High School be able to utilize a portion of the Decatur Branch Library property for cross-country training programs;

WHEREAS, the IndyPL legal counsel has prepared a license agreement, included as Exhibit A, which will authorize the District’s athletes to utilize a portion of the Decatur Branch Library for the limited purpose of training for cross-country and which provides the obligations and responsibilities of each party, as well as the indemnification and insurance responsibilities for the District’s proposed use which has been reviewed and approved by the District;

WHEREAS, the limited nature of the proposed license will not interfere with the daily activities of the Decatur Branch Library and will allow another community partner to have limited rights to utilize a portion of the IndyPL property;

IT IS THEREFORE RESOLVED that the Board of Trustees approves the License Agreement with the Metropolitan School District of Decatur Township allowing for the District’s cross-country athletes to use a portion of the Decatur Branch Library as part of the area utilized for training runs. The License Agreement shall be reviewed and executed based on the terms presented and upon such other terms as the Interim Chief Executive Officer deems necessary or advisable (based on the recommendations of IndyPL legal counsel), and any such agreement execution and delivery effected, be, and hereby is, confirmed and approved.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 54-2022**

**APPROVAL OF LICENSE TO UTILIZE DECATUR BRANCH GROUNDS BY
METROPOLITAN SCHOOL DISTRICT OF DECATUR TOWNSHIP**

SEPTEMBER 26, 2022

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST:

Secretary of the Board

IndyPL Board Resolution 54-2022
 Approval of License to Utilize Decatur Branch Grounds by
 Metropolitan School District of Decatur Township
 Exhibit A
 September 26, 2022

LICENSE AGREEMENT
 DRAFT August 31, 2022

THIS LICENSE AGREEMENT (“Agreement” or “License”) is entered into this ____ day of _____, 2022 (“**Effective Date**”), by and between **INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, (“Library”)** and **Metropolitan School District of Decatur Township (“Licensee”)**.

WHEREAS, the Library owns real estate upon which it operates a library branch at 5301 Kentucky Ave., Indianapolis, Indiana, as more particularly identified on the attached **Exhibit A (“Licensor Property”)**;

WHEREAS, Licensee owns real estate with school building improvements on property contiguous to the Licensor Property at 5251 Kentucky Ave., Indianapolis, Indiana, as more particularly identified on **Exhibit B (“Licensee Property”)**; and

WHEREAS, Licensee is desirous of using a limited portion of the Licensor Property, as more particularly identified on **Exhibit C (“License Area”)**, for the sole purpose of Licensee and Licensee’s student participants engaging in the sport of running cross country on and through the License Area during the Applicable Period and Hours (hereafter defined) for access to and from Licensee’s existing cross country running path on the Licensee Property (“**Limited Purpose**”).

NOW THEREFORE, in consideration of the mutual covenants, agreements and representations set forth below, and other good and adequate consideration, the receipt and sufficiency of which is acknowledged, the parties hereby agree as follows:

1. **Limited License.** Subject to the terms and conditions set forth in this Agreement, Library grants Licensee, and Licensee accepts from Library, a limited temporary license for the Limited Purpose during the Applicable Period and Hours only.

2. **Applicable Period and Hours.** Subject to Force Majeure that may impact access, Licensee may use the License Area only during the days of Licensee normal school year and only during operating hours as agreed by the parties, which period of use and operating hours are more specifically set forth on the attached **Exhibit D (“Applicable Period and Hours”)**. For purposes of this Section 2, Force Majeure shall mean acts of God, strikes, lockouts, labor difficulties, explosions, sabotage, accidents, riots, civil commotions, acts of war, results of any warfare or warlike conditions in this or any foreign country, fire and casualty, legal requirements, shortages or inability to obtain materials or equipment, energy shortage, or causes beyond the reasonable control of the Library. Licensee shall not have use of the License Area outside of the Applicable Period and Hours.

3. **Term.** The term of the License shall commence on _____, 2022, and shall

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expire upon the earlier of thirty (30) days' written notice from either party to the other or May 31, 2024 ("**Term**"). The Term of the License may be extended for two (2) additional periods of one (1) year each upon mutual agreement of the parties. The Term of the License shall be subject to immediate termination upon the cessation Licensee's utilization of the Licensee Property as a public school facility with a cross country pathway. Further, if Licensee should fail to perform any covenant or obligation arising hereunder, Library may, at Library's sole discretion and upon prior written notice to Licensee, immediately terminate all of Licensee's rights and privileges granted herein, and thereafter, the License shall be of no further force or effect (except for obligations that by their terms survive the termination of this Agreement). If Library exercises any of its rights to recover possession of the License Area, Licensee shall cease all use of and access to the License Area immediately, and Library may then or at any time thereafter take complete and peaceful possession of the License Area, with or without process of law, full and complete rights to do so being hereby granted to Library by Licensee. Licensee shall pay all costs, charges and expenses, including court costs and reasonable attorneys' fees, incurred by Library in enforcing its rights under this Agreement or incurred by Library in any litigation, negotiation or transactions relating to, or arising out of, this Agreement in which Library, without fault, becomes involved or concerned.

4. License to Use License Area. This Agreement is not a lease, and no bailment is created between the Library and Licensee, or its employees, faculty, students or invitees with respect to the use of the License Area for the Limited Purpose. The Agreement grants Licensee a limited license for Licensee and its employees, faculty, students and invitees to engage in the Limited Purpose across the License Area during the Applicable Period and Hours, at Licensee's and its employees', students', faculty's and invitees' own risk and in accordance with the terms of the Agreement. The license granted shall not be assigned by Licensee. Licensee agrees and shall cause Licensee's employees, students, faculty and invitees to use the License Area solely for the Limited Purpose and in a safe and orderly fashion, in accordance with Library policies as may be amended from time to time, and in accordance with all laws, regulations and ordinances, including those of the Consolidated City of Indianapolis, and in accordance with the Permitted Use set forth in Section 6. Library retains the right to revoke this license and terminate the Agreement at any time upon violation of this Agreement or the risk or threat of a violation of this Agreement.

5. Condition of License Area. Licensee has had the opportunity to examine the License Area and hereby agrees to accept them in the "as is" condition existing on the Effective Date. Licensee further acknowledges that Library has not made any representations or warranties as to the present or future condition of the License Area. Licensee agrees that there are no improvements necessary to be made to the Licensor Property or the License Area to accommodate Licensee's utilization of or access to the License Area for the Limited Purpose. Any improvements requested by Licensee for the Licensor Property or the License Area are subject to Library prior review and approval in its sole discretion. If any improvements are required, Licensee shall furnish plans and specifications for such work to Library for its approval, which

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approval may be granted or denied in Library's sole discretion. Approval of plans and specifications by Library shall not subject Library to any liability therefor or relieve Licensee of any of its obligations or responsibilities respecting the maintenance, operation, and repair of the License Area. If any improvements are authorized by Library, all costs and expenses associated with any improvements to be made to the Licensor Property or the License Area to accommodate Licensee's utilization of or access to the License Area shall be paid by Licensee. Upon termination of the License and at the election of Library, Licensee, at its expense, shall promptly remove the approved improvements and restore any portion of the Licensor Property or License Area disturbed by improvements to the configuration and condition as existed at the commencement of the Agreement. Upon termination or expiration of this Agreement, if Library elects to not have Licensee remove the approved improvements, all improvements made by Licensee shall remain property of the Library without further compensation from Library to Licensee.

Except as specifically provided herein, the Library specifically retains the right, in accordance with its normal course of business to conduct all repair, maintenance and upkeep on the License Area. Upon the conducting of such repair, maintenance and upkeep, which may include but not be limited to lawn care and landscaping, the Library shall bill the Licensee for a proportionate amount of the costs of the repairs, maintenance or upkeep, with payment for such services due within fifteen (15) days of delivery.

6. Permitted Use.

a. Licensee and its employees, faculty, students and invitees shall access the License Area and use the License Area only for the Limited Purpose during the Applicable Period and Hours ("**Permitted Use**").

b. Licensee agrees to comply with all applicable laws, regulations and ordinances applicable to the Permitted Use of the License Area and any permitted installation, maintenance, and operation of any improvements on or about the License Area.

c. Licensee agrees to refrain from causing any waste, damage, or injury to the Licensor Property or the License Area.

d. Licensee shall not have any right to enlarge the present scope of this License, or use of the License Area, without the prior written consent of Library.

e. Licensee shall and shall cause Licensee's employees, faculty, students and invitees to abide by all athletic and pedestrian safety standards and protocols to prevent injury to persons or property on the Licensor Property and License Area.

f. Licensee, Licensee's employees, faculty, students and invitees shall not loiter or leave trash or debris in or on the License Area or Licensor Property, and shall not access or use the License Area for the Limited Purpose outside of Applicable Period and Hours. The Library reserves the right to require the Licensee upon notice to conduct trash pickup on no more than weekly basis.

7. Liability. Licensee, Licensee's employees, faculty, students and invitees using the License Area take the premises "as is" and assume all risks of injury, including death or property

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damage, which might arise out of activities or out of conditions present on the License Area or Licensor Property. Licensee shall be liable and responsible for any and all damages and destruction sustained to the Licensor Property, License Area, facilities or equipment, or other personal property located on or about the License Area, resulting from its use or the use by Licensee's employees, faculty, students or invitees of the License Area. The Library assumes no liability and shall not be liable for any damage to person or property arising out of this Agreement. Licensee hereby releases and holds the Library harmless from any and all responsibility in connection with Licensee, Licensee's employees, faculty, students, invitees, or agents use of the License Area, or any damage or injury to persons or personal property relating thereto. In the event Licensee, Licensee's employees, faculty, students, invitees, or agents suffer any loss to person or property, Licensee, Licensee's employees, faculty, students, invitees, and agents shall look solely to its, his or her insurance coverage, if any, and shall make no claim whatsoever against the Library.

8. Insurance. Licensee agrees to provide to Licensor on or before the commencement date of this License and to keep in full force during the entire term of this License commercial general liability insurance for the mutual benefit of Library and Licensee in an amount of not less than \$1,000,000 in respect of personal injury or death and of not less than \$500,000 in respect of property damage. Such insurance shall name the Library, its trustees, directors, officers, employees, representatives, agents, contractors and licensees, as an additional named insured and shall be with such companies as are reasonably acceptable to Library.

9. Indemnity. Licensee agrees to and shall defend, indemnify and hold harmless the Library and its trustees, directors, officers, employees, licensees and agents from and against any and all claims, actions, causes of action, demands, judgments, liabilities, losses, damages, costs, or expenses (including without limitation reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (i) any personal injury, property damage, death or other liabilities of whatever kind or nature, that arise from, are related to or are in any way connected with Licensee or its employees, agents, faculty, students, invitees, or agents use of the License Area or their presence on the Licensor Property ("Claims"), including without limitation and to the full extent permitted by law, any Claims in which it is asserted and/or proved that the Library, its agents, employees, officers, directors, contractors and/or representatives, was itself negligent or otherwise at fault; or (ii) any breach of any of the representations, warranties, covenants, obligations or duties contained in this Agreement; or (iii) any violation of any federal, state or local laws, rules or regulations. The indemnification obligations hereunder shall not be limited by reason of the enumeration of any insurance coverage required under this Agreement. The indemnification obligations herein shall survive the termination of this Agreement.

10. Assignment. Licensee shall not assign this Agreement without the prior written consent of Library, which consent may be granted or denied in Library's sole discretion.

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11. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, written or verbal, between Library and Licensee. No statements, promises, or agreements whatsoever, in writing or verbal, in conflict with the terms of this Agreement have been made by Library or Licensee which in any way modify, vary, alter, enlarge, or invalidate any of the provisions hereof and/or obligations herein stated. This Agreement may be amended and modified only in writing signed by Library and Licensee.

12. Governing Law and Venue. This Agreement shall be construed under and governed by the laws of the State of Indiana, and the parties agree that the exclusive venue of any lawsuit between them will be in Marion County, Indiana. All remedies at law, in equity, by statute or otherwise shall be cumulative and may be enforced concurrently herewith or from time to time, and the election of any one or more shall not constitute a waiver of the right to pursue other available remedies.

13. Counterparts and Facsimile Signature. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same Agreement. The counterparts of this Agreement may be executed and delivered by facsimile signature by any of the parties to any other party and the receiving party may rely on the receipt of such document so executed and delivered by facsimile as if the original had been received.

14. Severability. In the event that any provision of this Agreement is declared or held by any court of competent jurisdiction to be invalid or unenforceable, such provision shall be severable from, and such invalidity or unenforceability shall not be construed to have any effect on, the remaining provisions of this Agreement, unless such invalid or unenforceable provision materially affects the essence of this Agreement, in which case the entire Agreement may be declared invalid and not binding upon any of the parties.

15. Notices. All notices and other official communications under this Agreement shall be in writing and deemed sufficiently given upon (i) personal delivery to the addressee; (ii) delivery by nationally recognized overnight courier service evidencing written receipt of delivery; or (iii) three (3) business days following mailing by U.S. Certified mail, return receipt requested, postage paid to the addresses below, or such other addresses provided by the parties in accordance with this Section 15.

To Licensee:

Metropolitan School District of Decatur Township
Attention: _____

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To Library:

Indianapolis-Marion County Public Library
 Attention: Chief Executive Officer
 2450 N. Meridian St.
 Indianapolis, IN 46208

With copy to:

Robert B. Scott, Esq.
 Clark Quinn Moses Scott & Grahn, LLP
 320 N. Meridian Street, Suite 1100
 Indianapolis, IN 46204

16. Miscellaneous.

a. Rights Cumulative. No remedy or election hereunder shall be deemed exclusive but shall, whenever possible, be cumulative with all other remedies at law or in equity.

b. Waiver of Rights. The failure of a party to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, provisions or agreements of this Agreement shall not be constructed as a waiver or a relinquishment for the future of any such term, covenants, condition, provision, agreement or option.

c. Marginal Headings. The section headings, subsection headings, and titles to the articles of this Agreement are not a part of the Agreement and shall have no effect on the construction or interpretation of any part hereof.

d. Successors and Assigns. The covenants and conditions herein contained shall insure to and bind the heirs, successors, executors, administrators and permitted assigns of the parties hereto.

e. Third Party Beneficiary. Nothing contained in this Agreement shall be construed so as to confer on any other party the rights of a third-party beneficiary as to any provision contained herein.

f. No Modification. This Agreement can only be modified by a writing signed by all of the parties hereto or their duly authorized agents.

g. Each of the persons executing this Agreement on behalf of the respective Parties represents and warrants that they have the authority to bind the Party on behalf of whom they sign this Agreement, and that all acts requisite to the authorization to enter into this Agreement have been taken and completed.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK.]

[SIGNATURE PAGE FOLLOWS IMMEDIATELY.]

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives as of the date first above written.

“LIBRARY”
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BY: _____
Nichelle M. Hayes,
Chief Executive Officer

“LICENSEE”
METROPOLITAN SCHOOL DISTRICT OF DECATUR TOWNSHIP

BY: _____
PRINTED: _____
ITS: _____

[SIGNATURE PAGE TO LICENSE AGREEMENT]

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EXHIBIT A

Licensor Property

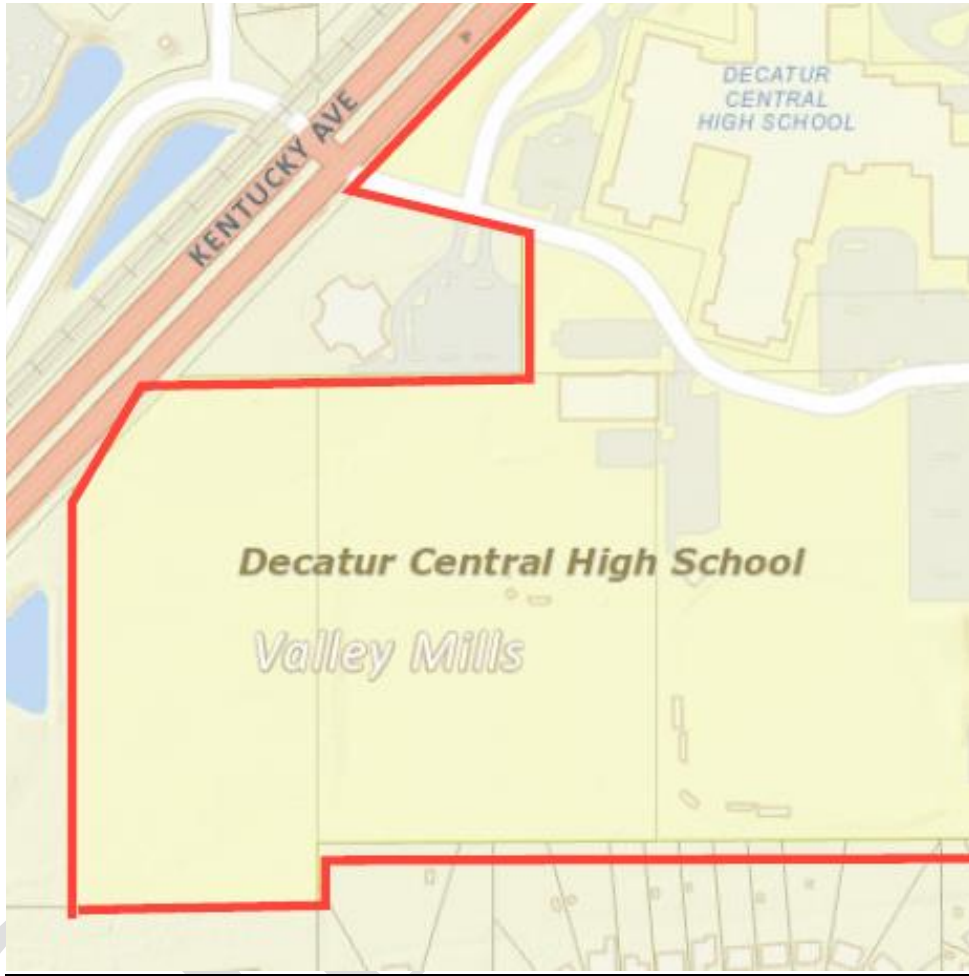


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EXHIBIT B

Licensee Property



IndyPL Board Resolution 54-2022
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EXHIBIT C

License Area

An area at least 15 feet from the road and not more than 60 feet from the Kentucky Avenue, and also along the southern boundary of the Licensor's property, but no more than 30 feet from the boundary, in the area approximately shown below:



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EXHIBIT D

Applicable Period and Hours

Licensee and Licensee's employees, faculty, students and invitees may use the License Area for the Limited Purpose only during the regular calendar school year and only on the following days within the following timeframes:

- Monday through Friday: Between 3:00 P.M. and sunset.
- Saturday and Sunday: During daylight hours (sunrise to sunset).

DRAFT



Board Briefing Report

8

To: IndyPL Board **Meeting Date:** 9/26/2022
From: The Indianapolis Public Library Foundation
Subject: September 2022 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

We welcomed new Development Officer Brionna Cole last month. She will manage the staff campaign, Friends of the Library and a portfolio of foundation, corporate and individual donors. With her impressive credentials and commitment to our mission, she is an incredible asset to the team.

In September, our board met at the Martindale-Brightwood Branch Library. Before the meeting, several board and staff members took a walking tour of the Martindale neighborhood with Through2Eyes. During the meeting, Martin University's National Center for Racial Equity & Inclusion conducted a training on asset-based philanthropy. The board and staff reflected on how the concept of asset-based philanthropy can help us work more effectively with donors and create a more welcoming environment for our increasingly diverse board and staff. We thank Branch Manager Jena Mattix for her presentation and branch tour, and the entire staff for their hospitality.

Donors

The Foundation thanks 143 donors who made gifts last month. The following are our top corporate and foundation donors. If you should have an opportunity to thank these donors, we would be grateful.

AARP – Indiana
AT&T Foundation
Indiana Farm Bureau Insurance
MacAllister Machinery Co., Inc.
The Kroger Co.

Program Support

This month, the Library Foundation is proud to provide more than \$56,000 to the Library. Examples of major initiatives supported include A Place to Call Home Podcast, Early Literacy Specialist, International Festivals and Celebrations, On the Road to Reading and Preschool Packaged Programs.



Board Action Request

9a1

To: IMCPL Board **Meeting Date:** September 26, 2022

From: Nichelle M. Hayes, Interim CEO **Approved by the Library Board:**

Effective Date: September 26, 2022

Subject: Finances, Personnel and Travel Resolution 56-2022

Recommendation: Approve Finances, Personnel and Travel Resolution 56-2022

Background: The Finances, Personnel and Travel Resolution 56-2022 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2022.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 56- 2022

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of August 2022 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **79535** through **79676** for a total of
\$1,052,739.54 were issued from the operating bank accounts.

EFT numbers **1669** through **1681** and
305903 through **305918** and
305922 through **305948** and
305954 through **305993**
305996 through **306020** for a total of

\$2,286,981.31 were issued from the operating bank accounts.

Warrant numbers **929** and
939 through **943** for a total of

\$289.92 was issued from the fines bank account.

Warrant numbers **8515** through **8545** for a total of

\$53,595.08 were issued from the gift bank account.

EFT numbers **305902** and
305919 through **305921** and
305949 through **305953** and
305994 through **305995** and
306021 through **306023** for a total of

\$18,109.53 were issued from the gift bank account.

Warrant numbers **269462** through **269481** for a total of

\$5,007.89 were issued for employee payroll

Direct deposits numbers **310001** through **310544** and
330001 through **330542** for a total of

\$1,098,170.50 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of

\$409,140.48 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Raymond J. Biederman

Dr. TD Robinson

Curtis W. Bigsbee

Hope C. Tribble

Dr. Khaula Murtadha

Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Carolyn J. Adams
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1669	EFT	08/03/2022	FIDELITY INVESTMENTS	4,660.25
1670	EFT	08/04/2022	AMERICAN UNITED LIFE INSURANCE CO	2,280.69
1671	EFT	08/08/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	112,537.49
1672	EFT	08/12/2022	ADP, INC.	5,953.60
1673	EFT	08/12/2022	ADP, INC.	2,106.39
1674	EFT	08/12/2022	ADP, INC.	875.52
1675	EFT	08/18/2022	FIDELITY INVESTMENTS	4,660.25
1676	EFT	08/18/2022	AMERICAN UNITED LIFE INSURANCE CO	2,280.69
1677	EFT	08/18/2022	RODNE BRYANT	85.60
1678	EFT	08/18/2022	BUSHRA KAWSER	85.60
1679	EFT	08/22/2022	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	111,057.71
1680	EFT	08/23/2022	INDIANA DEPARTMENT OF REVENUE	483.30
1681	EFT	08/31/2022	FIDELITY INVESTMENTS	4,660.25
79535	CHECK	08/01/2022	ANTHONY RADFORD	1,050.00
79536	CHECK	08/01/2022	UNITED STATES TREASURY	937.44
79537	CHECK	08/04/2022	AFSCME COUNCIL IKOC 962	2,414.89
79538	CHECK	08/04/2022	AIR DELIGHTS, INC	929.10
79539	CHECK	08/04/2022	ATC GROUP SERVICES, LLC DEPOSITORY	1,921.90
79540	CHECK	08/04/2022	C & J PROMOTIONS	1,086.80
79541	CHECK	08/04/2022	CAMPGIRL LLC	260.00
79542	CHECK	08/04/2022	CELESTINE BLOOMFIELD	400.00
79543	CHECK	08/04/2022	CITIZENS ENERGY GROUP	1,926.98
79544	CHECK	08/04/2022	DELL MARKETING L.P.	495.00
79545	CHECK	08/04/2022	DELL MARKETING L.P.	88,880.00
79546	CHECK	08/04/2022	DYNAMARK GRAPHICS GROUP	854.49
79547	CHECK	08/04/2022	FIONA DUKE	98.31
79548	CHECK	08/04/2022	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	401.69
79549	CHECK	08/04/2022	HEALTH & HOSPITALS CORP. OF MARION CNTY.	1,000.00
79550	CHECK	08/04/2022	I-MCPL STAFF ASSOCIATION	131.23
79551	CHECK	08/04/2022	YOUNG ACTOR'S THEATRE	800.00
79552	CHECK	08/04/2022	INDIANA STATE LIBRARY	11,830.00
79553	CHECK	08/04/2022	JA BERG INC.	1,050.00
79554	CHECK	08/04/2022	LEGALSHIELD	236.15
79555	CHECK	08/04/2022	LUNA LANGUAGE SERVICES	60.00
79556	CHECK	08/04/2022	WFYI TV FYI PRODUCTIONS	3,475.00
79557	CHECK	08/04/2022	MIDWEST PARENTING PUBLICATIONS, LLC	1,625.00
79558	CHECK	08/04/2022	MONICA SANCHEZ	100.00
79559	CHECK	08/04/2022	OMEGA ONE CONNECT	495.00
79560	CHECK	08/04/2022	ORSOLYA MUNKACSI	53.53
79561	CHECK	08/04/2022	PEACE LEARNING CENTER	3,200.00
79562	CHECK	08/04/2022	PRIORITY PRESS INC	1,485.00
79563	CHECK	08/04/2022	REPROGRAPHIX, INC	17.56
79564	CHECK	08/04/2022	SALLY PERKINS	800.00
79565	CHECK	08/04/2022	SHAEL WEIDENBACH	121.93
79566	CHECK	08/04/2022	BHE DESIGN LLC	130.00
79567	CHECK	08/04/2022	THE HARMON HOUSE L.L.C.	750.00
79568	CHECK	08/04/2022	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,255.06
79569	CHECK	08/04/2022	TINA Y DAVIS-POWELL	2,000.00
79570	CHECK	08/04/2022	TRANSACTION NETWORK SERVICES INC.	182.90
79571	CHECK	08/11/2022	ALLEN IRRIGATION COMPANY, INC.	14,621.00
79572	CHECK	08/11/2022	ANTHONY RADFORD	375.00
79573	CHECK	08/11/2022	ARAB TERMITE AND PEST CONTROL INC	1,487.00
79574	CHECK	08/11/2022	ARTS FOR LEARNING INDIANA	2,720.00
79575	CHECK	08/11/2022	AT&T	1,802.10
79576	CHECK	08/11/2022	AT&T	1,764.48
79577	CHECK	08/11/2022	BEECH GROVE SEWAGE WORKS	194.04
79578	CHECK	08/11/2022	INDIANAPOLIS PUBLIC SCHOOLS	5,250.00
79579	CHECK	08/11/2022	CAMPGIRL LLC	130.00
79580	CHECK	08/11/2022	CAPITOL CITY FENCE	2,500.00

No.	Type	Date	Reference	Amount
79581	CHECK	08/11/2022	CITIZENS ENERGY GROUP	6,691.74
79582	CHECK	08/11/2022	CONNOR FINE PAINTING	8,250.00
79583	CHECK	08/11/2022	DRIESSEN WATER INC	34.25
79584	CHECK	08/11/2022	DACO GLASS & GLAZING INC	1,590.00
79585	CHECK	08/11/2022	DIVERSITY PRESS LLC	690.00
79586	CHECK	08/11/2022	DYNAMARK GRAPHICS GROUP	752.63
79587	CHECK	08/11/2022	ELLIS MECHANICAL & ELECTRICAL	13,789.74
79588	CHECK	08/11/2022	FULLER ENGINEERING CO., LLC	1,280.00
79589	CHECK	08/11/2022	GEYER FIRE PROTECTION, LLC	149.45
79590	CHECK	08/11/2022	GUARDIAN	16,374.31
79591	CHECK	08/11/2022	GURNEY J. BUSH, INC	800.00
79592	CHECK	08/11/2022	INDIANA HISTORICAL BUREAU	350.00
79593	CHECK	08/11/2022	INDIANAPOLIS ARMORED CAR, INC	3,564.04
79594	CHECK	08/11/2022	INDIANAPOLIS POWER & LIGHT COMPANY	87,184.37
79595	CHECK	08/11/2022	INDIANAPOLIS RECORDER	5,728.11
79596	CHECK	08/11/2022	INDIANAPOLIS STAGE SALES AND RENTALS, INC	192.00
79597	CHECK	08/11/2022	INDY SHADES, INC.	727.00
79598	CHECK	08/11/2022	KENDRIA SMITH	200.00
79599	CHECK	08/11/2022	KOORSEN FIRE & SECURITY	734.25
79600	CHECK	08/11/2022	LINDSAY HADDIX	61.19
79601	CHECK	08/11/2022	MICHAEL A. REUTER CONSULTING SERVICES, INC.	700.00
79602	CHECK	08/11/2022	NORA (PETTY CASH)	56.70
79603	CHECK	08/11/2022	OFFICEWORKS	15,651.71
79604	CHECK	08/11/2022	PHOENIX PRESS	402.00
79605	CHECK	08/11/2022	MCPL - POWERS & SONS - RETAINAGE - GLD	47,381.40
79606	CHECK	08/11/2022	PRIORITY PRESS INC	883.00
79607	CHECK	08/11/2022	PROVIDENCE OUTDOOR	26,914.00
79608	CHECK	08/11/2022	REPUBLIC WASTE SERVICES	5,967.88
79609	VOID	08/11/2022	RHONDA OLIVER	-
79610	CHECK	08/11/2022	THE HARMON HOUSE L.L.C.	1,500.00
79611	CHECK	08/11/2022	TIMOTHY P. BOWLING	90.00
79612	CHECK	08/18/2022	A CLASSIC PARTY RENTAL CO	440.00
79613	CHECK	08/18/2022	ALLISON O'KEEFFE	600.00
79614	CHECK	08/18/2022	AMERICAN UNITED LIFE INSURANCE CO	1,172.84
79615	CHECK	08/18/2022	AMERICAN UNITED LIFE INSURANCE CO	2,822.14
79616	CHECK	08/18/2022	ANTHEM INSURANCE COMPANIES, INC	315,700.00
79617	CHECK	08/18/2022	ANTHONY RADFORD	225.00
79618	CHECK	08/18/2022	AT&T	11.30
79619	CHECK	08/18/2022	AT&T	364.25
79620	CHECK	08/18/2022	AT&T	127.49
79621	CHECK	08/18/2022	AT&T MOBILITY	1,614.70
79622	CHECK	08/18/2022	CITIZENS ENERGY GROUP	1,430.88
79623	CHECK	08/18/2022	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	20,917.50
79624	CHECK	08/18/2022	COMPLETE WELLNESS SOLUTIONS LLC	923.00
79625	CHECK	08/18/2022	CONNOR FINE PAINTING	33,490.00
79626	CHECK	08/18/2022	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	816.92
79627	CHECK	08/18/2022	DACO GLASS & GLAZING INC	4,681.92
79628	CHECK	08/18/2022	ELIZABETH FRANKLIN	2,334.64
79629	CHECK	08/18/2022	ELLIS MECHANICAL & ELECTRICAL	1,693.50
79630	CHECK	08/18/2022	GENUINE PARTS COMPANY-INDIANAPOLIS	15.98
79631	CHECK	08/18/2022	GEYER FIRE PROTECTION, LLC	1,250.00
79632	CHECK	08/18/2022	IMAGE 360 INDIANAPOLIS NORTHWEST	120.00
79633	CHECK	08/18/2022	INDIANA NEWSPAPERS, INC.	6,373.60
79634	CHECK	08/18/2022	INDIANA WRITER'S CENTER	1,800.00
79635	CHECK	08/18/2022	INDY SHADES, INC.	150.00
79636	CHECK	08/18/2022	JACKSON SYSTEMS, LLC	623.00
79637	CHECK	08/18/2022	JULI WRIGHT	8.17
79638	CHECK	08/18/2022	KANOPY LLC	25,979.29
79639	CHECK	08/18/2022	KOORSEN FIRE & SECURITY	264.00
79640	CHECK	08/18/2022	LEAH MILNE	100.00
79641	CHECK	08/18/2022	MADLINE MCGRIFF	978.75
79642	CHECK	08/18/2022	MARGARET WARD	49.37
79643	CHECK	08/18/2022	MELINDA MULLICAN	99.97

No.	Type	Date	Reference	Amount
79644	CHECK	08/18/2022	MIKE COGHLAN	143.50
79645	CHECK	08/18/2022	MITY-LITE INC.	1,949.63
79646	CHECK	08/18/2022	OUTREACH MINISTRIES CDC	100.00
79647	CHECK	08/18/2022	QUARTER MASTER FACILITIES SUPPLIES LLC	1,090.95
79648	CHECK	08/18/2022	RFS GROUP LLC	822.20
79649	CHECK	08/18/2022	RIVERS RESOURCES	329.85
79650	CHECK	08/18/2022	SECURITAS ELECTRONIC SECURITY, INC.	2,073.67
79651	CHECK	08/18/2022	SONDHI SOLUTIONS	1,309.02
79652	CHECK	08/18/2022	THE DAVEY TREE EXPERT COMPANY	6,319.00
79653	CHECK	08/18/2022	YOUR AUTOMATIC DOOR COMPANY	400.00
79654	CHECK	08/25/2022	ADO PROFESSIONAL SOLUTIONS INC	807.53
79655	CHECK	08/25/2022	APEX BENEFITS GROUP	12,500.00
79656	CHECK	08/25/2022	AT&T MOBILITY	3,244.65
79657	CHECK	08/25/2022	BACKSTAGE LIBRARY WORKS	1,694.83
79658	CHECK	08/25/2022	BUSINESS FURNITURE CORPORATION	7,491.06
79659	CHECK	08/25/2022	CHRISTIAN BOOK DISTRIBUTORS	891.03
79660	CHECK	08/25/2022	CITIZENS ENERGY GROUP	2,614.48
79661	CHECK	08/25/2022	DACO GLASS & GLAZING INC	187.50
79662	CHECK	08/25/2022	DELL MARKETING L.P.	3,666.00
79663	CHECK	08/25/2022	EDIBLE INDY	128.00
79664	CHECK	08/25/2022	ELLIS MECHANICAL & ELECTRICAL	2,546.00
79665	CHECK	08/25/2022	GAYLORD ARCHIVAL	28.88
79666	CHECK	08/25/2022	ICC FLOORS	4,350.00
79667	CHECK	08/25/2022	INDIANAPOLIS FLEET SERVICES	1,712.99
79668	CHECK	08/25/2022	KATIE KLOPP	43.27
79669	CHECK	08/25/2022	NETWORK SOLUTIONS, INC.	20,580.04
79670	CHECK	08/25/2022	OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	74.00
79671	CHECK	08/25/2022	OCLC INC	128,782.53
79672	CHECK	08/25/2022	PROVIDENCE OUTDOOR	4,970.00
79673	CHECK	08/25/2022	QUARTER MASTER FACILITIES SUPPLIES LLC	724.45
79674	CHECK	08/25/2022	RED OXYGEN INC	22.92
79675	CHECK	08/25/2022	REPROGRAPHIX, INC	280.00
79676	CHECK	08/25/2022	TINT KING L.L.C.	1,695.00
305903	EFT	08/04/2022	BAKER & TAYLOR	379.40
305904	EFT	08/04/2022	BAKER & TAYLOR	6.03
305905	EFT	08/04/2022	BAKER & TAYLOR	11,837.45
305906	EFT	08/04/2022	BAKER & TAYLOR	7,610.11
305907	EFT	08/04/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	3,552.34
305908	EFT	08/04/2022	COMMUNITY HEALTH NETWORK	1,600.00
305909	EFT	08/04/2022	GRAINGER	204.08
305910	EFT	08/04/2022	INGRAM LIBRARY SERVICES	3,108.21
305911	EFT	08/04/2022	J&G CARPET PLUS	6,800.00
305912	EFT	08/04/2022	MIDWEST TAPE - PROCESSED DVDS	1,894.57
305913	EFT	08/04/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	2,478.31
305914	EFT	08/04/2022	MIDWEST TAPE NON PROCESSED	447.80
305915	EFT	08/04/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	5,477.59
305916	EFT	08/04/2022	ROBERT HALF INTERNATIONAL, INC	3,621.00
305917	EFT	08/04/2022	ULINE	83.59
305918	EFT	08/04/2022	UNIVERSAL PROTECTION SERVICE, LP	27,528.56
305922	EFT	08/11/2022	ALSCO	398.28
305923	EFT	08/11/2022	BAKER & TAYLOR	0.56
305924	EFT	08/11/2022	BAKER & TAYLOR	19,692.46
305925	EFT	08/11/2022	BAKER & TAYLOR	43,727.95
305926	EFT	08/11/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	64.99
305927	EFT	08/11/2022	BLACKSTONE AUDIO INC	465.22
305928	EFT	08/11/2022	BRODART COMPANY CONTINUATIONS	526.90
305929	EFT	08/11/2022	DEMCO, INC.	277.88
305930	EFT	08/11/2022	FINELINE PRINTING GROUP	491.00
305931	EFT	08/11/2022	INDIANA PLUMBING AND DRAIN LLC	931.00
305932	EFT	08/11/2022	INDIANAPOLIS ARMORED CAR, INC	3,311.58
305933	EFT	08/11/2022	INGRAM LIBRARY SERVICES	337.00
305934	EFT	08/11/2022	J&G CARPET PLUS	2,550.00
305935	EFT	08/11/2022	KLINES QUALITY WATER, INC	51.25

No.	Type	Date	Reference	Amount
305936	EFT	08/11/2022	MIDWEST TAPE - PROCESSED DVDS	2,044.58
305937	EFT	08/11/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	3,155.31
305938	EFT	08/11/2022	MIDWEST TAPE NON PROCESSED	118.90
305939	EFT	08/11/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	4,167.67
305940	EFT	08/11/2022	ORACLE ELEVATOR HOLDCO, INC.	1,531.25
305941	EFT	08/11/2022	OVERDRIVE INC	88,594.24
305942	EFT	08/11/2022	POWERS & SONS CONSTRUCTION	426,432.60
305943	EFT	08/11/2022	RICHARD LOPEZ ELECTRICAL, LLC	4,157.00
305944	EFT	08/11/2022	STAPLES	8,151.38
305945	EFT	08/11/2022	STENZ MANAGEMENT COMPANY, INC	2,756.17
305946	EFT	08/11/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	1,233.00
305947	EFT	08/11/2022	TITAN ASSOCIATES	72,609.88
305948	EFT	08/11/2022	UNIVERSAL PROTECTION SERVICE, LP	518.80
305954	EFT	08/18/2022	AUSTIN BOOK SALES	3,164.68
305955	EFT	08/18/2022	BAKER & TAYLOR	19,227.06
305956	EFT	08/18/2022	BAKER & TAYLOR	22,154.43
305957	EFT	08/18/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	163.20
305958	EFT	08/18/2022	BLACKSTONE AUDIO INC	668.79
305959	EFT	08/18/2022	BRODART COMPANY	109.80
305960	EFT	08/18/2022	BRODART COMPANY CONTINUATIONS	446.31
305961	EFT	08/18/2022	CDW GOVERNMENT, INC.	1,736.38
305962	EFT	08/18/2022	CENTRAL SECURITY & COMMUNICATIONS	187.50
305963	EFT	08/18/2022	CITIZENS THERMAL ENRGY.	13,042.46
305964	EFT	08/18/2022	DELTA DENTAL	50.26
305965	EFT	08/18/2022	DELTA DENTAL	235.01
305966	EFT	08/18/2022	DELTA DENTAL	11,198.72
305967	EFT	08/18/2022	EBSCO INFORMATION SERVICES	422.57
305968	EFT	08/18/2022	ETI PERFORMANCE IMPROVEMENT	1,136.05
305969	EFT	08/18/2022	FLEET CARE, INC.	138.21
305970	EFT	08/18/2022	INDIANA PLUMBING AND DRAIN LLC	2,993.00
305971	EFT	08/18/2022	INGRAM LIBRARY SERVICES	244.35
305972	EFT	08/18/2022	J&G CARPET PLUS	2,470.00
305973	EFT	08/18/2022	KLINES QUALITY WATER, INC	82.25
305974	EFT	08/18/2022	KRM ARCHITECTURE+ INC	1,500.00
305975	EFT	08/18/2022	MARK'S VACUUM & JANITORIAL SUPPLIES	796.60
305976	EFT	08/18/2022	MARKET STREET GROUP, INC	4,000.00
305977	EFT	08/18/2022	MARY RANKIN	3,447.50
305978	EFT	08/18/2022	MIDWEST TAPE - PROCESSED DVDS	1,686.89
305979	EFT	08/18/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	20,218.96
305980	EFT	08/18/2022	MIDWEST TAPE NON PROCESSED	97.43
305981	EFT	08/18/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	11,233.87
305982	EFT	08/18/2022	ORACLE ELEVATOR HOLDCO, INC.	12,593.75
305983	EFT	08/18/2022	OVERDRIVE INC	29,993.25
305984	EFT	08/18/2022	RATIO ARCHITECTS, LLC	1,013.10
305985	EFT	08/18/2022	REGIONS BANK PURCHASING CARD	13,550.50
305986	EFT	08/18/2022	RICHARD LOPEZ ELECTRICAL, LLC	5,044.56
305987	EFT	08/18/2022	ROBERT HALF INTERNATIONAL, INC	2,720.00
305988	EFT	08/18/2022	STENZ MANAGEMENT COMPANY, INC	11,461.52
305989	EFT	08/18/2022	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	5,082.50
305990	EFT	08/18/2022	THE SKILLMAN CORPORATION	648,019.84
305991	EFT	08/18/2022	IMCPL - THE SKILLMAN CORPORATION - RETAINAGE- FBH	72,002.20
305992	EFT	08/18/2022	TITAN ASSOCIATES	72,182.56
305993	EFT	08/18/2022	UNIVERSAL PROTECTION SERVICE, LP	27,971.98
305996	EFT	08/25/2022	ALSCO	1,194.84
305997	EFT	08/25/2022	AUSTIN BOOK SALES	44,520.97
305998	EFT	08/25/2022	BAKER & TAYLOR	759.03
305999	EFT	08/25/2022	BAKER & TAYLOR	7,278.19
306000	EFT	08/25/2022	BAKER & TAYLOR	6,787.43
306001	EFT	08/25/2022	BAKER & TAYLOR AXIS 360 E-BOOKS	538.38
306002	EFT	08/25/2022	CDW GOVERNMENT, INC.	2,891.84
306003	EFT	08/25/2022	DEMCO, INC.	3,614.56
306004	EFT	08/25/2022	FINELINE PRINTING GROUP	1,667.00
306005	EFT	08/25/2022	INGRAM LIBRARY SERVICES	3,946.93

No.	Type	Date	Reference	Amount
306006	EFT	08/25/2022	JEREMY NORRIS	8,251.00
306007	EFT	08/25/2022	KLINES QUALITY WATER, INC	59.25
306008	EFT	08/25/2022	KRM ARCHITECTURE+ INC	11,200.00
306009	EFT	08/25/2022	LEVEL (3) COMMUNICATIONS, LLC	3,004.23
306010	EFT	08/25/2022	LOGICALIS, INC	72,222.20
306011	EFT	08/25/2022	MIDWEST TAPE - PROCESSED DVDS	1,986.71
306012	EFT	08/25/2022	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	15,617.21
306013	EFT	08/25/2022	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	6,414.23
306014	EFT	08/25/2022	MOORE INFORMATION SERVICES, INC	981.77
306015	EFT	08/25/2022	ORACLE ELEVATOR HOLDCO, INC.	175.00
306016	EFT	08/25/2022	OVERDRIVE INC	21,873.62
306017	EFT	08/25/2022	RICOH USA, INC. - 12882	11,071.44
306018	EFT	08/25/2022	RICOH USA, INC. - 12882	3,970.00
306019	EFT	08/25/2022	STENZ MANAGEMENT COMPANY, INC	320.21
306020	EFT	08/25/2022	VOCERA COMMUNICATIONS, INC.	15,494.00
				\$ 3,339,720.85

Summary by Transaction Type:

Computer Check	\$ 1,052,739.54
EFT Check	\$ 2,286,981.31
Total Payments	\$ 3,339,720.85
Total Voided Items	\$ -

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT**

No.	Type	Date	Reference	Amount
929	CHECK	6/16/2022	INDIANA STATE LIBRARY	60.00
939	CHECK	8/4/2022	GATEWAY COMMUNITY COLLEGE LIBRARY	20.00
940	CHECK	8/11/2022	TENNESSEE TECH UNIVERSITY	100.00
941	CHECK	8/18/2022	ROBERT HOUDEK	25.00
942	CHECK	8/25/2022	JULIE MARIE SIGMUND	59.97
943	CHECK	8/25/2022	LILLY S. LONG	24.95
Total				<u>\$ 289.92</u>

Summary by Transaction Type:

Computer Check	\$	289.92
EFT Check	\$	-
Total Payments	\$	289.92
Total Voided Items	\$	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
8515	VOID	08/04/2022	CAROLYN ADAMS	-
8516	CHECK	08/04/2022	CREATIVE AQUATIC SOLUTIONS, LLC	332.80
8517	CHECK	08/04/2022	HISTORIC LANDMARKS FOUNDATION OF INDIANA, INC	40.00
8518	CHECK	08/04/2022	INDY COMMUNITY YOGA	100.00
8519	CHECK	08/04/2022	SILLY SAFARI SHOWS, INC	8,550.00
8520	CHECK	08/04/2022	SOLEDAD DOMINIC ZEPEDA ARECHEGA	150.00
8521	CHECK	08/04/2022	EMMA ISABELLA KRUTULIS	150.00
8522	CHECK	08/11/2022	DYNAMARK GRAPHICS GROUP	1,862.48
8523	CHECK	08/11/2022	FUN EXPRESS, LLC	1,772.23
8524	CHECK	08/11/2022	GUY J. HANSEN	400.00
8525	CHECK	08/11/2022	INDIANA WRITER'S CENTER	2,400.00
8526	CHECK	08/11/2022	INDY COMMUNITY YOGA	50.00
8527	CHECK	08/11/2022	KATIE WARRENER	41.97
8528	CHECK	08/11/2022	LUSK ENTERTAINMENT GROUP, INC	400.00
8529	CHECK	08/11/2022	MONTOYA MEGERLE BARKER	43.16
8530	CHECK	08/11/2022	SCHOLASTIC INC EDUCATION	20,151.27
8531	CHECK	08/11/2022	SILLY SAFARI SHOWS, INC	8,525.00
8532	CHECK	08/11/2022	TERESA M ROBESON	300.00
8533	CHECK	08/11/2022	THE HARMON HOUSE L.L.C.	1,350.00
8534	CHECK	08/11/2022	WILLIAM D. SMITHER	46.28
8535	CHECK	08/18/2022	AT&T MOBILITY	1,098.90
8536	CHECK	08/18/2022	JOANNA CONRAD	765.79
8537	CHECK	08/18/2022	KALVIN JONES	700.00
8538	CHECK	08/18/2022	TAMARA BUCHANAN	36.92
8539	CHECK	08/25/2022	BRIGHT IDEAS IN BROAD RIPPLE	641.63
8540	CHECK	08/25/2022	CHIA-YI BUSH	50.00
8541	CHECK	08/25/2022	CLARISSA WILSON	296.65
8542	CHECK	08/25/2022	FUN EXPRESS, LLC	179.96
8543	CHECK	08/25/2022	SAUNDRA MITCHELL	150.00
8544	CHECK	08/25/2022	STICK TOGETHER PRODUCTS	114.89
8545	CHECK	08/25/2022	WALKER DISPLAY, INC	2,895.15
305902	EFT	08/02/2022	DEMCO, INC.	906.35
305919	EFT	08/04/2022	BAKER & TAYLOR	152.16
305920	EFT	08/04/2022	FINELINE PRINTING GROUP	3,356.00
305921	EFT	08/04/2022	INDPLS-MARION COUNTY PUBLIC LIBRARY	4,278.00
305949	EFT	08/11/2022	BAKER & TAYLOR	334.75
305950	EFT	08/11/2022	BAKER & TAYLOR	477.29
305951	EFT	08/11/2022	BAKER & TAYLOR	10.61
305952	EFT	08/11/2022	FINELINE PRINTING GROUP	2,130.00
305953	EFT	08/11/2022	INGRAM LIBRARY SERVICES	3,772.93
305994	EFT	08/18/2022	INGRAM LIBRARY SERVICES	199.50
305995	EFT	08/18/2022	INGRAM LIBRARY SERVICES	802.63
306021	EFT	08/25/2022	BAKER & TAYLOR	376.58
306022	EFT	08/25/2022	OVERDRIVE INC	1,277.53
306023	EFT	08/25/2022	STAPLES	35.20
			Total	\$ 71,704.61

Summary by Transaction Type:

Computer Check	\$ 53,595.08
EFT Check	\$ 18,109.53

No.	Type	Date	Reference	Amount
			Total Payments	\$ 71,704.61
			Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
SEPTEMBER 26, 2022
PERSONNEL ACTIONS
RESOLUTION 56-2022

NEW HIRES:

- Komal Khawaja, Hourly Human Resource Assistant, Human Resources, \$20.26 per hour, Effective: August 18, 2022
- Laura Cooper, Hourly Library Assistant II, Glendale, \$15.17 per hour, Effective: September 7, 2022
- Kelly Donoho, Digital Media Specialist, Communications, \$23.41 per hour, Effective: September 7, 2022
- Jason Martin, Library Security Supervisor, Central Library, \$20.26 per hour, Effective: September 7, 2022
- Melanie Schmucker, Program Associate-Outreach, Outreach Services & Volunteer Resources, \$17.53 per hour, Effective: September 22, 2022
- Mallory Collins, Page, Garfield Park, \$12.50 per hour, Effective: September 22, 2022
- Brennan Krug, Page, Lawrence, \$12.50 per hour, Effective: September 7, 2022
- Ryder Durham, Page, Franklin Road, \$12.50 per hour, Effective: September 7, 2022
- Susan Williamson, Page, Irvington, \$12.50 per hour, Effective: September 7, 2022
- Donna Seever, Public Service Librarian NE, Lawrence, \$21.78 per hour, Effective: September 7, 2022
- Jacquelyn Green, Circulation Coordinator, Public Services Area, \$16.75 per hour, Effective: September 21, 2022
- Zoe Warren, Page, Garfield Park Branch, \$12.50 per hour, Effective: August 23, 2022
- Lindsey Dalton, Page, West Perry Branch, \$12.50 per hour, Effective: September 22, 2022
- Liam Hargreaves, Team Member, Shipping & Receiving, CMSA Shipping & Receiving, \$15.17 per hour, Effective: September 22, 2022
- Amaya Burris, Page, Eagle Branch, \$12.50 per hour, Effective: September 22, 2022
- Mohammad Zaman, Page, Pike Branch, \$12.50 per hour, Effective: September 22, 2022
- Jennifer Cooper-Perez, Public Service Associate II, Decatur Branch, \$17.53 per hour, Effective: September 22, 2022
- Diana Wise, Page, Haughville Branch, \$12.50 per hour, Effective: September 22, 2022
- Abigail Hingle, Compute Assistant II, Decatur Branch, \$15.17 per hour, Effective: August 22, 2022
- Dameika Newell, Library Security Assistant, Pike Branch, \$15.17 per hour, Effective: September 22, 2022

INTERNAL CHANGES:

- Peggy Wehr from Interim Area Resource Manager, Branches, Lawrence Branch, \$33.61 per hour to Area Resource Manager, Branches, Nora Branch, \$40.86 per hour, Effective: Sep 11, 2022.

- Alexandria Moore from Circulation Supervisor I, Martindale Brightwood Branch, \$20.66 per hour to Circulation Supervisor II, Fort Benjamin Harrison Branch, \$21.78 per hour, Effective: August 28, 2022
- Jessica Mattox from Computer Assistant II, West Perry Branch to Library Assistant II, West Indianapolis Branch, No Change in Pay, Effective: September 11, 2022
- Carolyn Adams from Interim Chief Financial Officer, Accounting Services Section, \$41.26 per hour to Controller, Accounting Services Section, \$42.54 per hour Effective: August 28, 2022
- Marianne Kruppa from Manager, Regional Branch, Nora Branch, \$29.87 per hour to Area Resource Manager, Branches-East Region, Lawrence Branch, \$33.61 per hour Effective: September 11, 2022
- Sara Bolinger from Library Assistant II, Part-time, Glendale Branch, \$15.39 per hour to Library Assistant II, Full-time, Glendale Branch, \$15.56, Effective: August 28, 2022
- Carrie Genovese from Supervisor Librarian, Central Audit Reference, \$23.41 per hour to Interim Manager, Regional Branch, Nora Branch, \$29.09 per hour, Effective: September 11, 2022
- Lashelle Bilal from Interim Circulation Supervisor I, InfoZone, \$20.26 per hour to Processing Assistant I, Processing Service Section, \$15.81 per hour, Effective: August 29, 2022
- Linda Kopernak from Circulation Supervisor II, Warren Branch, \$24.03 per hour to Manager, Regional Branch, Warren Branch, \$29.09 per hour, Effective: September 11, 2022
- Anna Lake from Supervisor Librarian, Pike Branch to Supervisor Librarian, Learning Curve, No Change in Pay, Effective: September 11, 2022
- Kyle Reeser from Interim Circulation Supervisor I, College Avenue Branch to Circulation Supervisor I, InfoZone, No Change in Pay, Effective: August 28, 2022
- Alexandra Loewen from Public Service Librarian, Central Audit Reference, \$22.21 per hour to Supervisor Librarian, Central Audit Reference, \$23.41 per hour, Effective: September 11, 2022
- Shivani Dhasmana from Library Assistant II, Michigan Road Branch to Office Assistant, Central Borrowers Service Section, No Change in Pay, Effective: September 25, 2022
- Andrew Cope from Circulation Supervisor I, Garfield Park Branch, 21.07 per hour to Circulation Supervisor II, Southport Branch, \$22.87 per hour, Effective: October 9, 2022
- Christopher Hogsett, Manager Community Branch, Garfield Park Branch, \$27.40 per hour to Interim Manager, Regional Branch, Pike Branch, \$29.09 per hour, Effective: September 18, 2022
- Alexandria Moore from Circulation Supervisor I, Martindale Brightwood Branch, \$21.78 per hour to Interim Manager, Community Branch, Garfield Park Branch, \$27.06 per hour, Effective: September 18, 2022
- Deb Ehret, Manager, Regional Branch, Pike Branch, \$30.26 per hour to Public Services Librarian, College Avenue Branch, \$24.95 per hour, Effective: September 18, 2022

RE-HIRES:

- Kameron Elmore, Hourly Library Assistant II, Martindale-Brightwood, \$15.17 per hour, Effective: July 28, 2022

- LaShonda El, Page, Wayne, \$12.50 per hour, Effective: September 7, 2022

SEPARATIONS:

- Madison Rust, Hourly Library Assistant II, Michigan Road, 2 months, Effective: August 20, 2022
- Celeste Bowie, Processing Assistant I, Processing Service, 1 year and 5 months, Effective: August 19, 2022
- Nicole Norton, Public Services Librarian, Beech Grove, 5 years and 9 months, Effective: August 20, 2022
- Dallas Sims, Administrative Assistant I, Program Development Area, 2 years and 11 months, Effective: August 31, 2022
- Anita Brown, Hourly Computer Assistant I, Learning Curve, 5 years and 3 months, Effective: August 19, 2022
- Azul Lerma, Page, Learning Curve, 2 years and 3 months, Effective: May 3, 2022
- Andrew Heckroth, Public Services Librarian, College Avenue, 3 years and 3 months, Effective: September 14, 2022
- Walter Bagg, Technology Learning Specialist, Program Development Area, 3 years, Effective: September 3, 2022
- Clarissa Wilson, Public Services Associate II, East 38th Street, 1 year and 7 months, Effective: September 16, 2022
- Kelly Franklin, Hourly Library Assistant II, Spades Park Branch, 9 months, Effective: August 5, 2022
- Morgan Coder, Library Security Assistant, West Indianapolis Branch, 1 year, Effective: September 15, 2022

INACTIVE:

- Salena Perez, Page, Franklin Road, Inactive: August 12, 2022
- Alicia Kingsberry, Page, Warren, Inactive: August 15, 2022
- Kellyn Raters, Page, Franklin Road, Inactive: August 20, 2022
- Kenedy Manuel, Page, Glendale Branch, Inactive: August 31, 2022

RE-ACTIVATE: (None Reported)

PAY ADJUSTMENT: (None Reported)

RECLASSIFICATION:

- Savannah Montoya from Technical Support Assistant, Information Technology, \$20.47 per hour to Technical Support Assistant, Information Technology, \$21.43, Effective: August 28, 2022
- Kendra Chekoff from Supervisor, Accounting, Accounting Service Section, PG 12, \$29.84 per hour to Supervisor, Accounting, Accounting Service Section, PG 14, \$37.74 per hour Effective: August 28, 2022

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
TRAVEL AND TRAINING ACTION
 RESOLUTION 56- 2022

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Milea	Lodging	Per Diem	Total
Will Scharfenberger	CEN	1401	Virtual	American Sign Language for L	101	\$ 289.00				\$ 289.00
Kaelynn Hayes	SOU	2017	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Jordan Hunt	CEN	1401	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Cordia Watkins	PSA	2001	Madison, WI	Back In Circulation Again Con	101	\$ 300.00	\$ 491.52	\$ 500.00	\$ 75.00	\$ 1,366.52
Will Scharfenberger	CEN	1401	Virtual	Serving Deaf Patrons in the Li	101	\$ 129.00				\$ 129.00
Lauren Thorne	OUT	2025	Virtual	Rising Up and Reaching Out A	101	\$ 89.00				\$ 89.00
Maggie Ward	OUT	2025	Virtual	Association of Bookmobile ar	101	\$ 89.00				\$ 89.00
Katie Watson-Juarez	OUT	2025	Virtual	Rising Up and Reaching Out A	101	\$ 89.00				\$ 89.00
Tammie Buchanan	EAG	2007	Noblesville, IN	ISLA Conference	101	\$ 80.00				\$ 80.00
Joanna Conrad	E38	2008	Columbia College,	Midwest Perzine Fest	101		\$ 120.00	\$1,020	\$ 60.00	\$ 1,200.00
Elena McGrath	CEN	1401	Indiana State Libra	Discovery to Delivery 2022	101					
Olanike Olaniyi	CMSA	1200	Virtual	How to Build Diverse Collecti	101	\$ 225.00				\$ 225.00
Elizabeth Van Allen	CMSA	1200	Indianapolis, Indiar	Indiana Council for the Social	101	\$ 75.00				\$ 75.00
Natasha Hollenbach	CMSA	1200	Indianapolis, Indiar	Indiana Council for the Social	101	\$ 75.00				\$ 75.00
Lorie Takacs	MAR	2005	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Alysha Zemanek	E38	2008	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Patrick Mahoney	IT	1100	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Linda Nieves	EWA	2009	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Nick Terrio	HVL	2012	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Will Scharfenberger	CEN	1401	Virtual	American Sign Language for L	101	\$ 129.00				\$ 129.00
Jordan Hunt	CEN	1401	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Cordia Watkins	PSA	2001	Madison, WI	Back In Circulation Again Con	101	\$ 300.00	\$ 491.52	\$500	\$ 75.00	\$ 1,366.52
Jill Edwards	PDA	1500	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Will Scharfenberger	CEN	1401	Virtual	Serving Deaf Patrons in the Li	101	\$ 129.00				\$ 129.00
Lolita Campbell	FIN	1300	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00

Kendra Chekoff	FIN	1300	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Gloriany Perez	E38	2008	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Consuelo Zavala	GLD	2003	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Kaelynn Hayes	SOU	2017	Virtual	Racial Equity Institute Trainin	800	\$ 350.00				\$ 350.00
Lauren Thorne	OUT	2025	Virtual	Rising Up and Reaching Out A	101	\$ 89.00				\$ 89.00
Maggie Ward	OUT	2025	Virtual	Association of Bookmobile ar	101	\$ 89.00				\$ 89.00
Katie Watson-Juarez	OUT	2025	Virtual	Rising Up and Reaching Out A	101	\$ 89.00				\$ 89.00
Tammie Buchanan	EAG	2007	Noblesville, IN	ISLA Conference	101	\$ 80.00				\$ 80.00
Joanna Conrad	E38	2008	Columbia College,	Midwest Perzine Fest	101		\$ 120.00	\$1,020	\$ 60.00	\$ 1,200.00
Elena McGrath	CEN	1406	Indiana State Libra	Discovery to Delivery 2022	101					
Olanike Olaniyi	CMSA	1200	Virtual	How to Build Diverse Collecti	101	\$ 225.00				\$ 225.00
Elizabeth Van Allen	CMSA	1200	Indianapolis, Indiar	Indiana Council for the Social	101	\$ 75.00				\$ 75.00
Nichelle Hayes	CEO	1000	St. Pete Florida	Joint Conference for Librarian	101				\$ 120.00	\$ 120.00
Natasha Hollenbach	CMSA	1200	Indianapolis, Indiar	Indiana Council for the Social	101	\$ 75.00				\$ 75.00

\$ 12,273.04

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
SEPTEMBER 13, 2022

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 226 and electronically via TEAMS on Tuesday, September 13, 2022, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Bigsbee, Dr. Khuala Murtadha, Dr. TD Robinson

Other Attendees Present: Adam Parsons, Mike Coghlan, Garrett Mason, Dana Imel, Robert Scott, and Robert Morrison

The meeting was called to order by Chairman Bigsbee at 1:03 pm.

COMMITTEE REPORT

1. Update – Security Incident Database Report for April 1 through June 30, 2022

Garrett Mason and Dana Imel provided an update on Incident Tracker, the library’s online security incident database, for the period from April 1 through June 30, 2022. Garrett led a discussion of database performance which was focused on reporting and analysis capabilities. Dana reported staff have received training on incident entry procedures.

2. Resolution XX-2022 – Approval to Award a Construction Services Contract for the Central Library Atrium Lighting Upgrade Project

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. IndyPL Facilities staff recommends Board approval to award a construction services contract for the Central Library Atrium Lighting Upgrade Project to **Richard Lopez Electrical, Indianapolis, IN**, for the total cost of \$172,980.00, inclusive of Alternate 1.

- The overhead lighting in the Atrium at Central Library is from the original installation and has reached the end of its service life. The upgraded lighting will use the same mounting hardware and circuits to ensure uniform light levels. The work will be completed during overnight work to not impact staff and patron services.
- A Pre-quote Conference and Site Tour was held on September 1, 2022. Five (5) vendors attended the Conference: Secured Site Services, LED Indy, Bobbitt Electrical, R&M Electrical, and Richard Lopez Electrical.
- The preliminary Project schedule targets starting on January 9, 2023, with substantial completion by January 20, 2023.
- Two (2) quotes were received at the Library Services Center by the deadline of 4:00 pm local time on September 8, 2022. (A tabulation sheet of the quote was provided to committee members).

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After discussion, Chairman Bigsbee made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

3. Resolution XX-2022 – Approval of a Fifth Amendment to Indenture of Lease and Lease Agreement for the Glendale Branch

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. IndyPL Facilities staff recommends Board approval to amend and extend the lease agreement for space currently occupied by the Glendale Branch with **Glendale Centre, LLC**.

- The lease agreement for the current Glendale Branch, as previously extended, expires on October 31, 2022. The Library Board of Trustees previously concluded, based on staff analysis of branch facilities, branch usage, and input from patrons, that the Library needs to maintain branch locations at or near the existing Glendale Branch Library facility.
- Since that time, the Library Board subsequently authorized the acquisition of real property and the financing for and construction of a new facility for the Glendale Branch operations. Due to increase in materials and supplies cost for construction, financing for the project was delayed and other construction scheduling matters resulted in the delay of the anticipated construction completion and opening of the new Glendale Branch facility as originally planned. As a result, the Library is desirous of extending the lease term for the current Glendale Branch facility for an additional fourteen (14) months ending December 31, 2023.
- Barring unforeseen circumstances, this will be the final lease extension for the current Glendale Branch facility, as the new building to house the Glendale Branch is currently under construction, with occupancy targeted for fall 2023. To assist with the move to the new building, the Fifth Amendment to Indenture of Lease and Lease Agreement allows for suspension of the occupancy requirements at the current location for the last six months of the lease. The Fifth Amendment was prepared by counsel Clark Quinn. IndyPL administration recommends we keep operating the current Glendale Branch location through at least August 1, 2023, providing our patrons with the services they use and rely upon during the Summer Reading Program. The rental rate for the term of the lease extension remains unchanged.

After discussion, Chairman Bigsbee made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

4. Resolution XX-2022 – Approval of License to Utilize Decatur Branch Grounds by Metropolitan School District of Decatur Township

Adam Parsons introduced the Resolution and gave background information of the Board Action Request and Resolution. The IndyPL Facilities staff recommends Board approval to approve the license agreement with the Metropolitan School District of Decatur Township. There is no cost or consideration from either party for this license agreement.

- In summer 2022, Facilities was contacted by Richard Hoffman, Head Coach of the Decatur Cross Country team. He inquired if the runners could be allowed to traverse the grassy areas of the Decatur Branch Library for training. IndyPL administration has no objections to this request. After consulting with IndyPL legal counsel it was determined that a license

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agreement for use of IndyPL property was the best legal pathway to use to protect IndyPL interests.

- IndyPL legal counsel drafted the license agreement, and MSD Decatur Township has agreed to the terms and conditions, with the proposed running path clearly defined.
- The initial license agreement is for two years, ending May 31, 2024, with two additional one-year amendments upon agreement by either party. As a licensing agreement, it is not a transferable interest in property.
- This licensing agreement allows IndyPL to partner with MSD Decatur Township, forming a closer relationship with both the school and students and allowing IndyPL to be more firmly established in the community.

After discussion, Chairman Bigsbee made the motion, seconded by Dr. Murtadha that the Resolution be sent to the full Board for approval with a Do Pass Recommendation. The motion passed unanimously.

5. Update – Bond Sale Executed on August 25, 2022

- Purchaser of bond: Key Bank.
- Proceeds are \$5,575,000.
- Sale moved up 6 weeks at bond counsel recommendation to save interest expenses.
- Scheduled to receive funds on September 22, 2022.
- Projects to be completed include solar panels, roof replacements, server room generator, Learning Curve Renovation, Central 9th Street door upgrades, vehicle replacements, furniture for Nora, furniture for Pike, long-term facility assessment, and an upgrade to the patron counting system.

6. Update – The Learning Curve Renovation Project Discovery Phase

Adam Parsons provided an update on the Project, which is being completed in support of the 2021-2023 Strategic Plan.

- The 2022 Bond sale included \$2.5 million for project.
- Considering the current construction environment, we anticipate we will need an additional \$1 million to project to meet community needs.
- We are working with krM Architecture+ as the lead vendor. They have brought David Jakes to the team. David is a long-time educator who has transitioned to be an education and technology consultant for schools and libraries.
- David has completed interviews with students, teachers, IndyPL staff, and the community.
- Scheduled interviews include the business community, homeschoolers, high school students/teachers, minority communities, and others who use Central Library.

7. Proposed Next Meeting

October 11, 2022, at 1:00 PM EDT at the Library Services Center

8. Adjournment

With no further business to consider, Chairman Bigsbee adjourned the meeting at 1:55 p.m.